



**CITY OF BURTON**  
**BURTON CITY COUNCIL MEETING**  
**NOVEMBER 20, 2017**  
**AGENDA**

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**Council Chambers**

**Regular Meeting**

**7:00 PM**

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**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**A. INVOCATION LED BY: DUANE HASKINS**

**B. THE PLEDGE OF ALLEGIANCE IS LED BY: DUANE HASKINS**

**C. ROLL CALL**

**D. STAFF PRESENT**

**E. APPROVAL OF MINUTES**

1. City Council - Regular Meeting - Oct 2, 2017 7:00 PM

**F. ADMINISTRATIVE REPORTS**

1. October 2017 Revenue and Expenditure Report

**G. COMMITTEE REPORTS**

**H. AUDIENCE PARTICIPATION**

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

**I. COUNCIL DISCUSSION**

**J. COUNCIL ACTION**

1. Approve and authorize the Attorney Billing (A. Doyle) 11-01-17 to 11-14-17 in the amount of \$4,434.25.
2. Budget Amendment (Budget #1985-1986) Approve and authorize the following 2017-2018 budget amendment: Decrease (1001-1091-710.0000 General Fund - Elections- Fees Per Diem) by \$25,000; Increase (1001-1091-818.0000 General Fund - Elections-Contractual Service) by \$25,000.

**K. TABLED ITEMS**

1. Approve and Authorize the Mayor and Clerk to enter into an agreement with WHG, the Woodhill Group, 20145 Woodhill Dr. Northville, MI 48167, to conduct rate studies for the purpose of setting both the water and sewer rates, for a cost not to exceed \$13,110.00.

#### **L. FIRST READING OF ORDINANCE**

1. Approve and Authorize first formal reading of ordinance for Zoning Case #318, amend chapter 157, the zoning ordinance, of the code of ordinances of the City of Burton to regulate Commercial Medical Marijuana Transaction Facilities



**CITY OF BURTON**  
**BURTON CITY COUNCIL MEETING**  
**OCTOBER 2, 2017**  
**MINUTES**

**Council Chambers**

**Regular Meeting**

**7:00 PM**

**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**This meeting was opened by President Steven Heffner at 7:00 PM.**

**A. INVOCATION LED BY: TINA CONLEY**

**B. THE PLEDGE OF ALLEGIANCE IS LED BY: TINA CONLEY**

**C. ROLL CALL**

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Steven Heffner	President	Present	
Steven Hatfield	Councilman	Present	
Christina Conley	Councilwoman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

**D. STAFF PRESENT**

Paula Zelenko, Mayor  
 Rik Hayman, Chief of Staff  
 Sue Warren, Human Resource Director  
 Ginger Burke-Miller, Controller  
 Robert Slattery, DPW Director  
 Charles Abbey, Deputy DPW Director  
 Marcy Kimball, Records Tech

**E. APPROVAL OF MINUTES**

None.

**F. ADMINISTRATIVE REPORTS**

Report from Mayor Zelenko:

- I would like to introduce or re-introduce you to Charles Abbey. Mr. Abbey was hired to fill the DPW Deputy Director position. He is not a civil engineer, so he is not being paid the same wages as Mr. Kray. However, he is experienced with all aspects of the DPW operations and has the institutional memory to best assist Mr. Slattery in improving our DPW operations. I hope you will welcome him.
- The City Clerk and Deputy City Clerk are on administrative leave pending an investigation into accusations from a citizen. At this time, they are on leave for their best interest and for the best interest of the City, and are not presumed guilty. We do not have any details of the findings but you need to know that the accusations

are not in any way related to elections. In the meantime, Davison Township Clerk, Cindy Shields and her staff have been here to evaluate our situation. Davison Township does not have an election this year and has agreed to assist us all the way through the November Election should we need. Genesee County Clerk John Gleason has been most helpful and has had staff from his office out to ensure we are on target. Rik Hayman has been sworn in as Acting Clerk and Sue Warren as Acting Deputy Clerk so that we have authorizing signatories for day to day business. In addition, Genesee Township Clerk Wayne Bates has been assisting Clerk Shields. At this point the pre-election testing is complete and successful and absentee ballots are out to those who have submitted an application. Marcy Kimball has done an excellent job of taking on extra daily work, making sure the absentee ballots are processed as they come in, as well as contacting election workers to confirm they are working the November election and scheduling them for training on the new equipment.

- I would like to schedule a special council meeting to address at least three items: References and estimates for the SAW sewer rate study as we discussed at the workshop with Stantec, to ask for your approval on an inter-governmental agreement with Davison Township for assistance with the election, and to approve meeting minutes from the last few meetings.
  - Drawing your attention to tonight's agenda, is the first reading of an ordinance. Attorney Doyle has drafted this to amend an ordinance providing for the PILOT Program extension for Burton Place Apartments.
  - At your seats, I have laid a copy of a memo from Doug Piggott, Rowe, regarding the Master Plan. It is information you already know but it was not in our packets.
  - Also, at your seats, an email from Chief Osterholzer that I passed on to the city's administrative staff, regarding one of our Burton police officers, Angel Corchado. Angel's mother and brother are victims of the recent hurricane in Puerto Rico and due to the devastation, Angel has been struggling with being unable to get information if they were ok. Today, his brother was finally able to contact Angel that he and his mother are ok and have been in a shelter, but are in a bad way and as soon as Angel can get a flight down there, he will be bringing his mother and brother back to Michigan. The Burton PD is taking up a collection to help Angel with the costs associated with bringing his family home. Certainly, no one is obligated to contribute financially, but if you would, please keep Angel and his family in your thoughts and prayers.
  - Also at your seats, are sponsorship forms for the Trick or Treat Trail, if you are so inclined to participate? I am sure Mrs. Conley will elaborate on Park and Rec items.
  - One last noteworthy item. Our controller, Ginger Burke-Miller successfully completed the Certified Public Accountant exam in 1992. Last week she officially received her CPA license from the State of Michigan! Congratulations, Ginger!
1. Revenue and Expenditure Report August 2017

## G. COMMITTEE REPORTS

Christina Conley said she is looking for sponsors for the Trick or Treat Trail event.

Vaughn Smith said he endorses the plan that is on the Planning Commission agenda.

#### H. AUDIENCE PARTICIPATION

Debra Argue of Burton spoke against the stop signs on Judd Rd.

Sedona Myers, resident of Burton and President of the Friends of the Library at the Burton Memorial thanked the DPW for digging the holes for the trees. She said there are four different species of Maple trees. This will give color and shade to the park.

Jim Craig of Burton spoke regarding the P&R plan and said he hopes council will support it.

John Stapish of Burton asked about the #9-Pilot Program and why we are supporting them? He said he thinks it should be voted down and asked why there haven't been any taxes on this place?

Rick Fuhst of Burton said I found a sewer bill for a 2001 non-metered house \$39.99. Later on that day he received 2017 sewer bill for \$118.89. It has gone up approximately three-fold. We need to get in touch with the County Commissioner to find out why the increases.

#### I. COUNCIL DISCUSSION

Mr. O'Keefe asked the Mayor about the 5-Year forecast, when it would be updated and re-ran. Wanted to know if there was a date that it would be completed by.

Mayor stated we were in an audit right now. Plante & Moran were coming in and doing other services. We can ask them to assist us with that.

Mr. O'Keefe said I think it's very important. After the budget meetings we did not get an updated one. We normally do. I hate to say it, but there's going to be some real bad news in that forecast. I would like to get it personally so that I can get prepared and be able to figure out my strategy. We can't wait until budget time to look at this.

Mayor Zelenko said we have been talking about a review of our finances as well, so I would like that 5-Year forecast before we do that.

Mr. Martinbianco said we've been informed by the Mayor that there's been a temporary change in the Clerk's Office with both the Clerk and Deputy clerk. I am concerned because we have not had this issue come before us where a charter member has been suspended or called out. I think we need to know from a stand point of the charter what we need to do to recognize someone else. Because it is a charter appointment, it requires council approval.

Attorney Doyle stated because of the urgency with the elections around the corner and this being immediate suspensions with pay, the Council should act. In the meantime it was imperative that the City move forward to keep business as usual.

Mr. Martinbianco said he agrees except that we have not been presented with that resolution to appoint somebody in the interim. You can bring people in from anywhere but they're not officially recognized by this City Council to conduct business.

Mayor Zelenko said the positions have not been vacated. Until we get a weigh in from the findings of the investigation, it was in the best interests of the City, the Clerk and the Deputy Clerk to have them removed from office. We would've done the same thing if one was on vacation and the other was sick we would have sworn in another person to be the Acting Clerk. We did this when we had no Clerk at one point and Sue Warren was the Acting Clerk. We have to be careful because they are still employees and still employed by

this City and there's no vacancy at this point. We are waiting for advice from the labor attorney and the findings from the investigation and we have to remember that everyone is presumed innocent until they are charged or presumed guilty.

Mr. Martinbianco said he is taken aback that Council was not fully informed on what was going on. Maybe we need to get more informed with an executive session.

Mayor Zelenko said we could do that and ask Attorney Leadford to be here but I don't have the findings yet. I did immediately call the Council President to let him know.

Martinbianco said I would suggest that Mr. Leadford is available at the next meeting on October 16<sup>th</sup> or that we get together in a few days to discuss it. But this council, through the Mayor, appoints the City Clerk and whoever the Deputy is happens to be the Deputy as appointed but it is this Council's responsibility to make sure that that's exactly what happens and is done for the right reasons.

Mayor Zelenko said that is very true but Ms. Karsney is still the City Clerk.

Martinbianco said but somebody else has been delegated her responsibilities and that's what I don't get.

Heffner said we are actually still getting emails from her.

Mayor Zelenko said they are actually coming from the Clerk's office because they are still in her name and she is still the city clerk.

Attorney Doyle stated Teresa Karsney is technically/legally your City Clerk. There is no vacant position to appoint at this time. She is the City Clerk, she is currently suspended and the position is not vacant.

Mr. Haskins said I just have a question, I understand the position is not vacant but we did hear tonight that we have a clerk sworn in and a Deputy Clerk sworn in so you don't alleviate the fact that they are acting or not they are sworn in as current Clerk and Deputy Clerk.

Attorney Doyle said they're acting, that's correct. If they were ill, they would not be terminated, their position would not be vacant. The City would need to fill that position.

Mr. Martinbianco said I'm concerned, Mr. President, about whoever's fulfilling that role having the requisite skills, not only skills but the requisite things of the Charter that would allow her or him to be able to come in and fulfill that role. I don't know if that's the case.

Mayor Zelenko stated I can tell you that Mr. Hayman is a Certified Elections Clerk, he did go through that training. He has never held an election on his own. That's the reason why Clerk Shields is here.

Mr. Martinbianco asked does he live in the City of Burton.

Mayor Zelenko stated no he does not, but neither does Clerk Karsney.

Mr. Martinbianco asked does Clerk Shields live in the City of Burton. Ms. Karsney was granted a waiver by the City Council as you are well aware. Ms. Shields obviously does not

live in the City of Burton either so that would require those kinds of waivers that would come before the City Council.

Mayor Zelenko said if I was appointing her to a vacant position, yes it would. We are not appointing to a vacant position.

Mr. Smith spoke in response to Mr. Fuhst question about the sewer bills. He said recently there was a meeting with respect to the SAW Grant and Sewer. Part of the discussion at the meeting was how do we pay for this, the water and sewer side. Decisions based on bonding issues and the last company we used wasn't accurate. My point to Mr. Hayman is we can only make decisions with information we were given. In the future, we need recommendations from other municipalities. I guess we have to look at what we've done within the last couple of years. Are we doing too much too fast? What can we afford and how fast can we do it. As far as Jim Craig, good things are happening. The P&R Plan is still good just needs a public meeting. To both Sedonna and Ms. Argue, there was a room full of people here from Judd Road. There were a substantial amount of people saying that stop signs were needed to keep children safe.

Mr. Heffner said I would like to ask the Mayor about the equality flag. First off, I called you when it first went up, and voiced my displeasure on it. I think that we are opening up a can of worms where all of these other organizations are going to want their flag up there. I believe your response to me was the reason you put that up there was for equality month in October and you wanted to show the City's support. I probably misquoted that but can you explain that.

Mayor Zelenko said it's actually LGBTQ history month in October. The history of the rainbow flag goes back long before its' association with LGBTQ. It is representative of all people regardless of age color creed ethnicity gender or disability. Red means life, orange is healing, yellow is sunlight, green is nature, blue is harmony and peace and purple is spirit. The incidents that have been identified as hate or discrimination that have happened in our City, both those known to the media and those not known to the media can no longer be tolerated. This Council has taken a step towards addressing anti-discrimination with an ordinance set before a legislative committee to include sexual orientation and gender identity. What a better time than now, in October, to take the stand that we will not tolerate such hatred acts of discrimination that all people are welcome in this community. As elected officials and public servants, we are committed to represent all people whether they support us or not. Two weeks ago I met with representatives from Michigan Department of Civil Rights and US Department of Justice Community Relations Service on ways to be proactive and address those problems. We received some good ideas and this was one of the ideas. So we put the flag up. It will be up in October and it will be up in June.

Mr. Heffner asked is it basically just to advertise our support?

Mayor Zelenko stated I'm not saying that, no, the flag isn't to condone any type of life styles or religions. We acknowledge that there are different people with different beliefs who come from different backgrounds and that we support them all and we want them to be inclusive in our community and we have to represent them all and provide services to them all, that's what this is about.

Mr. Heffner said the problem I have, Chapter 157 of our Zoning Ordinances under Outdoor displays Section D, clearly states that advertising flags, banners and temporary signs shall

not be permitted and that's clearly an advertising flag. It's not a military flag, it's not a State or City flag, it's surely not recognized by Congress as a MIA POW flag.

Mayor Zelenko stated I disagree, it's a rainbow flag.

Mr. Heffner asked how we as a City can ask our residents and our businesses to follow our ordinances if we're not going to follow them.

Mayor Zelenko said I think you should defer to Attorney Doyle if this is in violation of any ordinance or policy of this City.

Mr. Heffner said I'm not against equality, to each their own. I'm not judging. What I'm judging is you flying a flag, are you going to let a Christian flag up there during Christian month?

Mayor Zelenko said we have a constitution with the separation of Church and State. So you can't do that.

Mr. Heffner asked but you can pick and choose what ones you want? There's a million of them out there. There are other organizations out there. I'm not against the gays, lesbians, but the laws the law and we will refer to the City Attorney. I think it's wrong. More groups will come in here and want to do the same thing.

Attorney Doyle stated that particular section does not apply. Discussion ensued regarding the term "advertising".

Mr. Martinbianco asked when the banners are up for Back to the Bricks what does that constitute? If we were to request to fly a University of Michigan flag would we be denied? Maybe Mr. Hatfield would like to fly the MSU flag. Where do you draw the line?

Mayor Zelenko stated I've been ridiculed in the recent past for not reaching out to every Council person to find their availability for a meeting even though I do have the authority to set one but I'm reaching out to you now.

A Special Council meeting was agreed on and set for Thursday, October 5 at 5:00 PM.

Mr. Martinbianco inquired about Potter Road, Genesee Township out to Vassar.

Mayor Zelenko answered the week of October 9<sup>th</sup>, ditching, culverts and paving will begin. The County puts out weekly updates.

## J. COUNCIL ACTION

1. Approve and Authorize the Attorney Billing (Amanda Doyle) from 09-13-17 through 09-26-17 in the amount of \$6,373.75.



**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Christina Conley, Councilwoman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

- 2. Approve and authorize the Attorney Billing (Masud) 08/02/17 - 08/29/17 in the amount \$9,118.20.

Mr. Haskins asked how are things going with Masud, any updates lately?

Ms. Warren said there is no activity to report as far as negotiations.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Duane Haskins, Councilman  
**SECONDER:** Dennis O'Keefe, Councilman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

- 3. Approve and authorize the Mayor and Clerk to enter into an agreement with Rowe Professional Services Company 540 S. Saginaw Street, Flint, MI 48502, to provide Additional Inspection and Administration Services for the Bristol Road Bridge Rehabilitation Project for a cost not to exceed \$46,538.00.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Christina Conley, Councilwoman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

- 4. Approve and authorize the Mayor and Clerk to enter into a contract with Scodeller Construction Inc. 51722 Grand River Ave., Wixom MI 48393 to provide crack sealing on City Major Streets for a cost not to exceed \$75,000.00.

Mr. Haskins asked if we do our own crack sealing. Were there only two bids being received and was anyone local given notice of the bid?

Mayor Zelenko said yes we do, this is to help with major streets. I will defer to DPW Director and Deputy DPW Director.

Bob Slattery stated we do some of our own work. We will be working on local streets in two weeks. We hire Scodeller to do major streets. It was advertised in MITN, the Views and all of the other usual advertising places. Council approved \$75,000 for crack seal in this year's budget. The bid was for price per pound, not to exceed \$75,000.

Mr. Abbey said if we bid out for price per pound, you get more work done. If you bid on a per road basis, you will not know how much material will be used. We will prioritize the roads from best to worst.

Minutes Acceptance: Minutes of Oct 2, 2017 7:00 PM (APPROVAL OF MINUTES)

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Christina Conley, Councilwoman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

- 5. Approve and authorize the draft City of Burton Master Plan for public hearing by the Planning Commission and that the notices required under the Michigan Planning Enabling Act be sent and published.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Duane Haskins, Councilman  
**SECONDER:** Dennis O'Keefe, Councilman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

- 6. Approve and Authorize the resolution for City Council to assume authority for final approval of the City of Burton Master Plan.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Duane Haskins, Councilman  
**SECONDER:** Christina Conley, Councilwoman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

Motion to Table Item #7: Approve and authorize the Mayor and Clerk to enter into a Professional Services Agreement with Fleis & Vandenbrink for the purpose of updating the 5-Year Park & Recreation Master Plan at a cost not to exceed \$10,000.00.

**RESULT:** FAILED [3 TO 4]  
**MOVER:** Duane Haskins, Councilman  
**SECONDER:** Tom Martinbianco, Councilman  
**AYES:** Martinbianco, Haskins, Conley  
**NAYS:** Heffner, Hatfield, O'Keefe, Smith

- 7. Approve and authorize the Mayor and Clerk to enter into a Professional Services Agreement with Fleis & Vandenbrink for the purpose of updating the 5-Year Park & Recreation Master Plan at a cost not to exceed \$10,000.00.

Mr. Haskins asked which Clerk are we referring to and when would this be?

Mayor Zelenko stated whoever is in that position and is present to sign and it would be in the next few days.

Mr. Haskins I'm good with it, but I feel maybe we need more clarification on who is going to be the Clerk and acting Clerk. Maybe we should table this.

Minutes Acceptance: Minutes of Oct 2, 2017 7:00 PM (APPROVAL OF MINUTES)

**RESULT:** CARRIED [5 TO 2]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Christina Conley, Councilwoman  
**AYES:** Heffner, Hatfield, Conley, O'Keefe, Smith  
**NAYS:** Martinbianco, Haskins

- 8. Budget Amendment (Budget #1977-1978) Approve and authorize the following 2017-2018 budget amendment: Decrease (1001-0000-390.0000 Unappropriated Surplus) by \$10,000; Increase (1001-6090-818.0000 Contractual Services) by \$10,000 (for Park and Recreation Master Plan).

Ginger stated this pertains to the 5-Year Parks & Recreation Master Plan that was not budgeted for in the original 2017-2018 budget.

**RESULT:** CARRIED [5 TO 2]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Councilman  
**AYES:** Heffner, Hatfield, Conley, O'Keefe, Smith  
**NAYS:** Martinbianco, Haskins

- 9. Approve and Authorize Resolution 2017-9 extending the Burton Place PILOT Program for Burton Place Apartments.

Attorney Doyle stated I received an email from Bill Fowler. Burton Place was under a PILOT Program, which became ineffective. An extension was needed sooner rather than later. They pay a percentage or \$30,000 to the City, whichever is greater, to assist in low income housing. We ask that we continue on with this under the new ownership that has been approved by the State. They need this in both resolution and ordinance form to extend the plan. The original ordinance was implemented in the 70's. The original ordinance (48C) never made it to the Codified Ordinance book. State agreed to postpone the closing. They can't get the financing without your approval.

Mr. Haskins said he wasn't opposed to the program, but would like to get more information on this. I don't want to go into this blind, for 40-50 years. We need the material to back it up to see where we were and where we are going with it.

**RESULT:** TABLED [UNANIMOUS] **Next: 10/16/2017 7:00 PM**  
**MOVER:** Duane Haskins, Vaughn Smith  
**SECONDER:** Tom Martinbianco, Councilman  
**AYES:** Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

**K. FIRST READING OF ORDINANCE**

- 1. Approve and Authorize first reading of Ordinance 2017-\_\_\_\_-116.05, an Ordinance Amending Chapter 116 by the addition of Section 05 providing for the PILOT program extension for Burton Place Apartments.

Mr. Haskins would like to see more documentation on this.

Minutes Acceptance: Minutes of Oct 2, 2017 7:00 PM (APPROVAL OF MINUTES)

**RESULT:**        **TABLED [UNANIMOUS]**  
**MOVER:**        Vaughn Smith, Councilman  
**SECONDER:**    Duane Haskins, Councilman  
**AYES:**         Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

Meeting was adjourned at 10:00 PM.

Minutes Acceptance: Minutes of Oct 2, 2017 7:00 PM (APPROVAL OF MINUTES)

11/13/2017 02:00 PM  
User: millerg  
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
PERIOD ENDING 10/31/2017  
% Fiscal Year Completed: 33.70

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,135,300.00	1,973,838.42	1,140,146.73	161,461.58	92.44
1001-0000-404.0000	TAX CHARGEBACKS	(55,000.00)	11,273.61	0.00	(66,273.61)	(20.50)
1001-0000-407.0000	DELINQUENT REAL TAXES	3,200.00	0.00	0.00	3,200.00	0.00
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	147,000.00	5,513.66	5,513.66	141,486.34	3.75
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	4,000.00	1,143.50	407.50	2,856.50	28.59
1001-0000-453.0000	FRANCHISE FEES	475,000.00	20,040.35	20,040.35	454,959.65	4.22
1001-0000-454.0000	LEASE FEES	37,000.00	13,174.76	3,293.69	23,825.24	35.61
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	7,000.00	0.00	0.00	7,000.00	0.00
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	31,400.00	0.00	0.00	31,400.00	0.00
1001-0000-574.0000	STATE SHARED REVENUES	2,539,100.00	449,152.00	0.00	2,089,948.00	17.69
1001-0000-576.0000	LIQUOR FEES	18,100.00	18,909.55	0.00	(809.55)	104.47
1001-0000-608.0000	BOARD OF APPEALS	10,700.00	2,800.00	1,600.00	7,900.00	26.17
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	273,000.00	189,841.52	108,372.31	83,158.48	69.54
1001-0000-622.0000	ZONING FEES	11,000.00	3,705.00	715.00	7,295.00	33.68
1001-0000-627.0000	COPY FEES	1,300.00	764.99	176.93	535.01	58.85
1001-0000-666.0000	INTEREST INCOME	15,000.00	14,999.65	0.00	0.35	100.00
1001-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	2,584.71	0.00	(2,584.71)	100.00
1001-0000-673.0000	SALE OF ASSETS	5,800.00	3,090.00	1,990.00	2,710.00	53.28
1001-0000-674.0000	PARKS AND REC DONATIONS	3,000.00	615.41	100.00	2,384.59	20.51
1001-0000-675.0000	REFUNDS & REBATES	14,000.00	0.00	0.00	14,000.00	0.00
1001-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	0.00	0.00	20,000.00	0.00
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	18,000.00	9,540.00	6,765.00	8,460.00	53.00
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	17,000.00	45.00	0.00	16,955.00	0.26
1001-0000-690.2004	MOVIES REVENUE (P&R)	2,000.00	0.00	0.00	2,000.00	0.00
1001-0000-690.2005	PATRIOT DAY HERO RACE PROCEEDS	5,000.00	25.00	0.00	4,975.00	0.50
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	7,000.00	0.00
1001-0000-691.4001	TRANSFER FROM CAPITAL IMPROV.	20,000.00	0.00	0.00	20,000.00	0.00
1001-0000-694.0000	OTHER REVENUES	18,000.00	941.12	200.00	17,058.88	5.23
Total Dept 0000		5,782,900.00	2,721,998.25	1,289,321.17	3,060,901.75	47.07
TOTAL REVENUES		5,782,900.00	2,721,998.25	1,289,321.17	3,060,901.75	47.07
Expenditures						
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	22,333.40	5,583.35	44,666.60	33.33
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	262.50	0.00	2,237.50	10.50
1001-1001-719.0000	FRINGE BENEFITS	48,900.00	10,352.59	1,944.60	38,547.41	21.17

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)

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DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1001-727.0000	OFFICE SUPPLIES	1,000.00	512.83	452.85	487.17	51.28
1001-1001-728.0000	INFORMATION TECH ALLOCATION	22,400.00	22,400.00	0.00	0.00	100.00
1001-1001-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	22,000.00	1.61	1.61	21,998.39	0.01
1001-1001-818.0000	CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
1001-1001-818.0001	MASTER PLAN	10,000.00	2,955.04	0.00	7,044.96	29.55
1001-1001-826.0000	LEGAL	60,000.00	46,974.36	17,974.60	13,025.64	78.29
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	11,974.00	0.00	26.00	99.78
1001-1001-864.0000	TRAINING	10,000.00	1,035.00	1,035.00	8,965.00	10.35
1001-1001-900.0000	NOTICES	5,000.00	346.86	304.56	4,653.14	6.94
1001-1001-910.0000	INSURANCE	105,000.00	84,303.87	84,303.87	20,696.13	80.29
1001-1001-956.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
1001-1001-956.0003	CITY COUNCIL NEWSLETTER	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 1001-COUNCIL		376,300.00	203,452.06	111,600.44	172,847.94	54.07
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	75,000.00	22,770.00	5,692.50	52,230.00	30.36
1001-1071-706.0000	SALARIES PERMANENT	57,700.00	17,288.92	4,330.31	40,411.08	29.96
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	9,100.00	2,791.79	697.94	6,308.21	30.68
1001-1071-718.0000	RETIREMENT - MERS RETIREES	15,500.00	4,691.11	1,185.14	10,808.89	30.27
1001-1071-719.0000	FRINGE BENEFITS	71,300.00	12,897.30	3,854.05	58,402.70	18.09
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	219.82	0.00	780.18	21.98
1001-1071-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	100.00
1001-1071-731.0000	POSTAGE	400.00	578.99	535.65	(178.99)	144.75
1001-1071-757.0000	OPERATING EXPENDITURES	1,000.00	0.00	0.00	1,000.00	0.00
1001-1071-818.0000	CONTRACTUAL SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
1001-1071-828.0000	MEMBERSHIP & DUES	2,000.00	1,174.00	185.00	826.00	58.70
1001-1071-863.0000	AUTO REPAIR	500.00	0.00	0.00	500.00	0.00
1001-1071-864.0000	TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
1001-1071-867.0000	GAS & OIL	1,000.00	84.80	0.00	915.20	8.48
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	1,500.00	899.44	863.52	600.56	59.96
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.00
Total Dept 1071-MAYOR		250,900.00	71,596.17	17,344.11	179,303.83	28.54
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	68,900.00	21,000.13	5,180.33	47,899.87	30.48
1001-1091-709.0000	OVERTIME	6,100.00	1,436.67	617.62	4,663.33	23.55

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Fund 1001 - GENERAL FUND						
Expenditures						
1001-1091-710.0000	FEES PER DIEM	56,000.00	9,235.09	0.00	46,764.91	16.49
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	5,000.00	1,303.29	355.50	3,696.71	26.07
1001-1091-718.0000	RETIREMENT - MERS RETIREES	39,000.00	11,270.11	2,871.97	27,729.89	28.90
1001-1091-719.0000	FRINGE BENEFITS	35,000.00	8,256.43	1,740.94	26,743.57	23.59
1001-1091-727.0000	SUPPLIES	6,000.00	531.96	0.00	5,468.04	8.87
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	100.00
1001-1091-731.0000	POSTAGE	5,500.00	1,914.56	228.64	3,585.44	34.81
1001-1091-818.0000	CONTRACTUAL SERVICE	4,000.00	2,460.61	2,415.61	1,539.39	61.52
1001-1091-861.0000	AUTO ALLOWANCE	500.00	72.07	0.00	427.93	14.41
1001-1091-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	400.00	0.00
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	165.47	0.00	1,334.53	11.03
1001-1091-956.0000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 1091-ELECTION		235,600.00	58,746.39	13,410.61	176,853.61	24.93
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	24,812.50	7,187.50	50,187.50	33.08
1001-2009-706.0000	SALARIES PERMANENT	141,700.00	40,260.04	10,736.01	101,439.96	28.41
1001-2009-709.0000	OVERTIME	1,500.00	0.00	0.00	1,500.00	0.00
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	325.31	94.48	2,474.69	11.62
1001-2009-718.0000	RETIREMENT - MERS RETIREES	15,100.00	1,769.91	513.20	13,330.09	11.72
1001-2009-719.0000	FRINGE BENEFITS	83,500.00	22,136.45	3,372.04	61,363.55	26.51
1001-2009-727.0000	OFFICE SUPPLIES	1,200.00	84.43	84.43	1,115.57	7.04
1001-2009-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	100.00
1001-2009-731.0000	POSTAGE	6,700.00	192.00	54.46	6,508.00	2.87
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	0.00	0.00	200.00	0.00
1001-2009-818.0000	CONTRACTUAL SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00	3,000.00	0.00
1001-2009-826.0000	LEGAL	2,000.00	125.00	0.00	1,875.00	6.25
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	0.00	0.00	1,000.00	0.00
1001-2009-863.0000	AUTO REPAIR	3,000.00	710.97	710.97	2,289.03	23.70
1001-2009-864.0000	TRAINING	3,500.00	452.50	205.00	3,047.50	12.93
1001-2009-867.0000	GAS & OIL	1,000.00	115.21	0.00	884.79	11.52
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.00
1001-2009-984.0000	OFFICE EQUIPMENT	1,200.00	0.00	0.00	1,200.00	0.00

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Fund 1001 - GENERAL FUND						
Expenditures						
Total Dept 2009-ASSESSOR		352,600.00	97,084.32	22,958.09	255,515.68	27.53
Dept 2015-CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	18,636.80	4,659.20	41,963.20	30.75
1001-2015-706.0000	SALARIES PERMANENT	31,200.00	9,124.05	2,472.04	22,075.95	29.24
1001-2015-709.0000	OVERTIME	1,800.00	817.34	249.37	982.66	45.41
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	10,900.00	3,255.09	823.96	7,644.91	29.86
1001-2015-718.0000	RETIREMENT - MERS RETIREES	23,000.00	3,652.08	992.97	19,347.92	15.88
1001-2015-719.0000	FRINGE BENEFITS	52,300.00	10,893.26	1,632.77	41,406.74	20.83
1001-2015-727.0000	OFFICE SUPPLIES	800.00	50.00	0.00	750.00	6.25
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,100.00	3,100.00	0.00	0.00	100.00
1001-2015-731.0000	POSTAGE	300.00	25.20	2.87	274.80	8.40
1001-2015-818.0000	CONTRACTUAL SERVICE	600.00	350.00	0.00	250.00	58.33
1001-2015-828.0000	MEMBERSHIP & DUES	900.00	0.00	0.00	900.00	0.00
1001-2015-861.0000	AUTO ALLOWANCE	300.00	0.00	0.00	300.00	0.00
1001-2015-864.0000	TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
1001-2015-956.0000	MISCELLANEOUS	300.00	30.00	0.00	270.00	10.00
1001-2015-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 2015-CLERK		190,600.00	49,933.82	10,833.18	140,666.18	26.20
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,400.00	3,797.06	949.26	8,602.94	30.62
1001-2023-706.0000	SALARIES PERMANENT	37,000.00	10,726.36	2,881.70	26,273.64	28.99
1001-2023-709.0000	OVERTIME	1,600.00	223.78	43.69	1,376.22	13.99
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	6,100.00	1,801.03	459.25	4,298.97	29.53
1001-2023-718.0000	RETIREMENT - MERS RETIREES	24,300.00	6,893.14	1,808.10	17,406.86	28.37
1001-2023-719.0000	FRINGE BENEFITS	28,700.00	6,833.06	1,923.24	21,866.94	23.81
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	327.33	327.33	1,272.67	20.46
1001-2023-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	100.00
1001-2023-731.0000	POSTAGE	200.00	8.91	2.99	191.09	4.46
1001-2023-818.0000	CONTRACTUAL SERVICE	1,500.00	0.00	0.00	1,500.00	0.00
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	300.00	0.00	1,500.00	16.67
1001-2023-864.0000	TRAINING	3,400.00	55.11	0.00	3,344.89	1.62
1001-2023-956.0000	MISCELLANEOUS	400.00	0.00	0.00	400.00	0.00
Total Dept 2023-CONTROLLER		125,100.00	37,065.78	8,395.56	88,034.22	29.63
Dept 2053-TREASURER						

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Fund 1001 - GENERAL FUND						
Expenditures						
1001-2053-703.0000	TREASURER SALARY	13,900.00	4,259.97	1,065.00	9,640.03	30.65
1001-2053-706.0000	SALARIES PERMANENT	9,600.00	2,772.44	739.31	6,827.56	28.88
1001-2053-709.0000	OVERTIME	200.00	0.00	0.00	200.00	0.00
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	300.00	22.40	6.50	277.60	7.47
1001-2053-718.0000	RETIREMENT - MERS RETIREES	1,000.00	121.86	35.34	878.14	12.19
1001-2053-719.0000	FRINGE BENEFITS	10,600.00	4,717.19	1,268.96	5,882.81	44.50
1001-2053-727.0000	OFFICE SUPPLIES	600.00	280.62	14.79	319.38	46.77
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,600.00	0.00	0.00	100.00
1001-2053-731.0000	POSTAGE	15,000.00	5,609.36	5,366.02	9,390.64	37.40
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	0.00	0.00	200.00	0.00
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	820.32	210.08	1,779.68	31.55
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	3,879.46	0.00	3,620.54	51.73
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.00
1001-2053-864.0000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
1001-2053-956.3000	BANKING SUPPLIES	500.00	0.00	0.00	500.00	0.00
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 2053-TREASURER		66,200.00	24,083.62	8,706.00	42,116.38	36.38
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	38,000.00	5,697.86	528.31	32,302.14	14.99
1001-2065-709.0000	OVERTIME	300.00	196.25	0.00	103.75	65.42
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	800.00	45.38	4.26	754.62	5.67
1001-2065-718.0000	RETIREMENT - MERS RETIREES	4,200.00	247.22	23.13	3,952.78	5.89
1001-2065-719.0000	FRINGE BENEFITS	21,000.00	4,382.97	757.46	16,617.03	20.87
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(72.40)	(72.40)	72.40	100.00
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	809.85	118.35	5,190.15	13.50
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	95,000.00	0.00	0.00	100.00
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	56.06	28.07	143.94	28.03
1001-2065-818.0000	CONTRACTUAL SERVICE	5,000.00	1,358.69	215.56	3,641.31	27.17
1001-2065-825.0000	JANITORIAL	10,000.00	2,160.00	0.00	7,840.00	21.60
1001-2065-826.0000	LEGAL	18,000.00	2,010.74	1,247.24	15,989.26	11.17
1001-2065-910.0000	BUILDING INSURANCE	4,700.00	3,759.59	3,759.59	940.41	79.99
1001-2065-920.0000	UTILITIES	45,000.00	9,233.81	3,138.75	35,766.19	20.52
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	25,000.00	15,988.14	2,036.32	9,011.86	63.95
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	4,800.00	0.00	0.00	4,800.00	0.00
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	885.76	28.00	4,814.24	15.54
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	2,862.28	548.36	5,137.72	35.78
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	0.00	0.00	976,000.00	0.00
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00

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Fund 1001 - GENERAL FUND						
Expenditures						
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	5,887.35	0.00	144,112.65	3.92
Total Dept 2065-CITY HALL		1,420,700.00	150,509.55	12,361.00	1,270,190.45	10.59
Dept 2071-PUBLIC SERVICE						
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	0.00	0.00	1,200.00	0.00
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	0.00	0.00	3,000.00	0.00
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	0.00	0.00	46,000.00	0.00
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	0.00	0.00	39,000.00	0.00
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	0.00	0.00	5,000.00	0.00
1001-2071-926.0000	STREET LIGHTING	380,000.00	97,872.77	32,456.70	282,127.23	25.76
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	10,000.00	0.00
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	0.00	0.00	5,000.00	0.00
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	16,000.00	12,402.71	923.87	3,597.29	77.52
Total Dept 2071-PUBLIC SERVICE		505,200.00	110,275.48	33,380.57	394,924.52	21.83
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR STIPEND	10,000.00	2,828.84	1,250.00	7,171.16	28.29
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	0.00	0.00	1,500.00	0.00
1001-6090-709.0000	OVERTIME	600.00	90.61	0.00	509.39	15.10
1001-6090-710.0000	COMMISSION SALARIES	3,900.00	520.00	240.00	3,380.00	13.33
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	400.00	461.58	190.13	(61.58)	115.40
1001-6090-718.0000	RETIREMENT - MERS RETIREES	1,000.00	497.62	14.28	502.38	49.76
1001-6090-719.0000	FRINGE BENEFITS	7,000.00	419.26	144.57	6,580.74	5.99
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	1,000.00	3.68	3.68	996.32	0.37
1001-6090-757.0000	OPERATING EXPENDITURES	3,000.00	787.23	473.36	2,212.77	26.24
1001-6090-818.0000	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
1001-6090-938.0000	MAINT OF GROUNDS	14,000.00	2,771.45	298.75	11,228.55	19.80
1001-6090-943.0000	EQUIPMENT RENTAL	14,000.00	4,289.31	333.32	9,710.69	30.64
1001-6090-956.0000	MISCELLANEOUS	700.00	0.00	0.00	700.00	0.00
1001-6090-956.6090	DNR GRANT EXPENDITURES	10,000.00	0.00	0.00	10,000.00	0.00
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	0.00	0.00	20,000.00	0.00
1001-6090-962.0000	TRAINING & MEMBERSHIPS	3,000.00	0.00	0.00	3,000.00	0.00
1001-6090-973.0000	P & R COMMUNITY EVENTS	5,000.00	0.00	0.00	5,000.00	0.00
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	0.00	0.00	2,000.00	0.00
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	(15.00)	(15.00)	5,015.00	(0.30)
1001-6090-973.1400	PIZZA WITH SANTA	3,000.00	0.00	0.00	3,000.00	0.00

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	3,218.07	0.00	13,781.93	18.93
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	1,005.50	1,005.50	14,994.50	6.28
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00
1001-6090-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 6090-PARKS & RECREATION		158,700.00	17,978.15	3,938.59	140,721.85	11.33
Dept 8001-PLANNING						
1001-8001-706.0000	SALARIES PERMANENT	24,900.00	6,933.90	1,848.99	17,966.10	27.85
1001-8001-709.0000	OVERTIME	1,100.00	196.49	38.52	903.51	17.86
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	480.00	280.00	3,120.00	13.33
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	500.00	60.15	16.28	439.85	12.03
1001-8001-718.0000	RETIREMENT - MERS RETIREES	2,700.00	338.54	88.38	2,361.46	12.54
1001-8001-719.0000	FRINGE BENEFITS	18,300.00	4,074.80	339.68	14,225.20	22.27
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	165.82	20.77	334.18	33.16
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	163.20	30.00	36.80	81.60
1001-8001-864.0000	TRAINING	500.00	642.43	642.43	(142.43)	128.49
1001-8001-900.0000	NOTICES	500.00	42.30	42.30	457.70	8.46
Total Dept 8001-PLANNING		52,800.00	13,097.63	3,347.35	39,702.37	24.81
Dept 8005-ZONING						
1001-8005-706.0000	SALARIES PERMANENT	24,900.00	6,933.23	1,848.91	17,966.77	27.84
1001-8005-709.0000	OVERTIME	400.00	163.71	38.52	236.29	40.93
1001-8005-710.0000	BOARD SALARIES	2,500.00	116.00	240.00	2,384.00	4.64
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	500.00	55.99	16.26	444.01	11.20
1001-8005-718.0000	RETIREMENT - MERS RETIREES	2,600.00	304.80	88.38	2,295.20	11.72
1001-8005-719.0000	FRINGE BENEFITS	17,100.00	4,044.25	336.58	13,055.75	23.65
1001-8005-727.0000	SUPPLIES & POSTAGE	800.00	78.20	10.72	721.80	9.78
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	81.80	30.00	18.20	81.80
1001-8005-864.0000	TRAINING	600.00	642.42	642.42	(42.42)	107.07
1001-8005-900.0000	NOTICES	800.00	169.20	169.20	630.80	21.15
Total Dept 8005-ZONING		50,300.00	12,589.60	3,420.99	37,710.40	25.03
Dept 9099-TRANSFERS OUT						
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	929,200.00	0.00	0.00	929,200.00	0.00
1001-9099-999.2007	TRANSFER TO POLICE FUND	500,000.00	0.00	0.00	500,000.00	0.00

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 1001 - GENERAL FUND								
Expenditures								
1001-9099-999.2049	TRANSFER TO BUILDING FUND	94,000.00	0.00	0.00		94,000.00		0.00
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	190,000.00	0.00	0.00		190,000.00		0.00
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00		125,000.00		0.00
Total Dept 9099-TRANSFERS OUT		1,838,200.00	0.00	0.00		1,838,200.00		0.00
TOTAL EXPENDITURES		5,623,200.00	846,412.57	249,696.49		4,776,787.43		15.05
Fund 1001 - GENERAL FUND:								
TOTAL REVENUES		5,782,900.00	2,721,998.25	1,289,321.17		3,060,901.75		47.07
TOTAL EXPENDITURES		5,623,200.00	846,412.57	249,696.49		4,776,787.43		15.05
NET OF REVENUES & EXPENDITURES		159,700.00	1,875,585.68	1,039,624.68		(1,715,885.68)		1,174.44

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,800.00	1,550.00	475.00	4,250.00	26.72
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,768,900.00	492,552.91	0.00	2,276,347.09	17.79
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.00
2002-0000-649.0000	MATERIAL SALES	6,000.00	2,473.62	2,283.46	3,526.38	41.23
2002-0000-666.0000	INTEREST INCOME	500.00	0.00	0.00	500.00	0.00
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.00
2002-0000-678.0000	REIMBURSEMENT INCOME	3,000.00	0.00	0.00	3,000.00	0.00
2002-0000-694.0000	MISCELLANEOUS	13,400.00	0.00	0.00	13,400.00	0.00
Total Dept 0000		2,876,200.00	496,576.53	2,758.46	2,379,623.47	17.27
TOTAL REVENUES		2,876,200.00	496,576.53	2,758.46	2,379,623.47	17.27
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	104,000.00	6,391.24	0.00	97,608.76	6.15
2002-4051-802.7589	BRISTOL RD BRIDGE	206,000.00	73,241.39	43,474.00	132,758.61	35.55
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	83,800.00	18,266.71	2,105.60	65,533.29	21.80
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	289,000.00	60,579.49	823.40	228,420.51	20.96
2002-4051-802.7594	CHIP SEAL	300,000.00	0.00	0.00	300,000.00	0.00
2002-4051-802.7595	DWRF REPAIRS	300,000.00	349.80	0.00	299,650.20	0.12
2002-4051-802.7597	CENTER RD (LIPPINCOTT TO LAPEER)	504,000.00	32,942.81	938.89	471,057.19	6.54
2002-4051-802.7599	SAGINAW ST. (BRISTOL - HEMPHILL)	103,500.00	0.00	0.00	103,500.00	0.00
2002-4051-802.7600	POTTER RD. (EGLESTON - BELSAY)	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 4051-CONSTRUCTION		2,093,300.00	191,771.44	47,341.89	1,901,528.56	9.16
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	30,000.00	8,547.14	1,160.69	21,452.86	28.49
2002-4063-706.0000	SALARIES PERMANENT	124,000.00	20,321.54	4,013.23	103,678.46	16.39
2002-4063-708.0000	SHARED SALARIES	32,500.00	9,532.50	2,439.02	22,967.50	29.33
2002-4063-709.0000	OVERTIME	14,700.00	297.34	33.16	14,402.66	2.02
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	9,700.00	2,873.43	478.43	6,826.57	29.62
2002-4063-718.0000	RETIREMENT - MERS RETIREES	66,600.00	13,370.18	2,081.84	53,229.82	20.08
2002-4063-719.0000	FRINGE BENEFITS	115,700.00	28,458.59	3,723.13	87,241.41	24.60
2002-4063-751.0000	PATCH	50,000.00	4,609.28	125.32	45,390.72	9.22
2002-4063-752.0000	GRAVEL	20,000.00	3,511.50	0.00	16,488.50	17.56

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Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4063-757.0000	OPERATING EXPENDITURES	5,000.00	550.81	333.80	4,449.19	11.02
2002-4063-818.0000	CONTRACTUAL SERVICE	5,000.00	5,000.00	0.00	0.00	100.00
2002-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	75,000.00	170.00	0.00	74,830.00	0.23
2002-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	56,400.00	2,914.33	1,200.00	53,485.67	5.17
2002-4063-943.0000	EQUIPMENT RENTAL	150,000.00	21,699.35	4,995.36	128,300.65	14.47
Total Dept 4063-SURFACE MAINTENANCE		754,600.00	121,855.99	20,583.98	632,744.01	16.15
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	2,500.00	277.86	126.76	2,222.14	11.11
2002-4068-706.0000	SALARIES PERMANENT	3,200.00	304.20	77.62	2,895.80	9.51
2002-4068-709.0000	OVERTIME	400.00	0.00	0.00	400.00	0.00
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	100.00	45.61	16.79	54.39	45.61
2002-4068-718.0000	RETIREMENT - MERS RETIREES	600.00	319.32	135.64	280.68	53.22
2002-4068-719.0000	FRINGE BENEFITS	4,700.00	191.68	17.60	4,508.32	4.08
2002-4068-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	5,000.00	0.00
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	427.10	214.43	2,772.90	13.35
Total Dept 4068-TREES & SHRUBS		19,700.00	1,565.77	588.84	18,134.23	7.95
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	3,100.00	5,031.46	699.20	(1,931.46)	162.31
2002-4069-706.0000	SALARIES PERMANENT	15,000.00	8,389.27	1,987.42	6,610.73	55.93
2002-4069-709.0000	OVERTIME	3,800.00	563.19	23.77	3,236.81	14.82
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	1,300.00	982.86	106.29	317.14	75.60
2002-4069-718.0000	RETIREMENT - MERS RETIREES	7,300.00	6,397.70	822.66	902.30	87.64
2002-4069-719.0000	FRINGE BENEFITS	10,500.00	5,905.96	261.00	4,594.04	56.25
2002-4069-757.0000	OPERATING EXPENDITURES	12,000.00	1,939.45	279.70	10,060.55	16.16
2002-4069-818.0000	CONTRACTUAL SERVICE	55,000.00	6,659.48	2,750.00	48,340.52	12.11
2002-4069-943.0000	EQUIPMENT RENTAL	30,000.00	13,016.63	2,565.82	16,983.37	43.39
Total Dept 4069-DRAINAGE		138,000.00	48,886.00	9,495.86	89,114.00	35.42
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,500.00	591.34	49.52	1,908.66	23.65
2002-4074-706.0000	SALARIES PERMANENT	6,900.00	609.46	256.88	6,290.54	8.83
2002-4074-709.0000	OVERTIME	1,100.00	4.37	0.00	1,095.63	0.40
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	600.00	95.98	8.55	504.02	16.00

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Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4074-718.0000	RETIREMENT - MERS RETIREES	3,200.00	673.63	63.81	2,526.37	21.05
2002-4074-719.0000	FRINGE BENEFITS	5,900.00	425.63	30.22	5,474.37	7.21
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	0.00	0.00	1,500.00	0.00
2002-4074-757.7100	MATERIAL SIGNS	9,000.00	635.76	0.00	8,364.24	7.06
2002-4074-818.0000	CONTRACTUAL SERVICE	284,000.00	20,365.39	3,755.42	263,634.61	7.17
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	696.54	289.17	3,103.46	18.33
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 4074-TRAFFIC SIGNS		343,500.00	24,098.10	4,453.57	319,401.90	7.02
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	80,000.00	0.00	0.00	80,000.00	0.00
Total Dept 4077-PAVEMENT MARK		80,000.00	0.00	0.00	80,000.00	0.00
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	7,000.00	109.60	0.00	6,890.40	1.57
2002-4078-706.0000	SALARIES PERMANENT	24,900.00	617.94	127.20	24,282.06	2.48
2002-4078-709.0000	OVERTIME	6,500.00	0.00	0.00	6,500.00	0.00
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	1,800.00	30.11	1.11	1,769.89	1.67
2002-4078-718.0000	RETIREMENT - MERS RETIREES	10,900.00	163.54	6.08	10,736.46	1.50
2002-4078-719.0000	FRINGE BENEFITS	15,400.00	313.62	13.35	15,086.38	2.04
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	110,000.00	0.00	0.00	110,000.00	0.00
2002-4078-943.0000	EQUIPMENT RENTAL	82,000.00	342.38	341.15	81,657.62	0.42
Total Dept 4078-WINTER MAINTENANCE		258,500.00	1,577.19	488.89	256,922.81	0.61
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	159.58	0.00	2,340.42	6.38
2002-4081-706.0000	SALARIES PERMANENT	8,300.00	2,953.17	30.00	5,346.83	35.58
2002-4081-709.0000	OVERTIME	100.00	396.50	0.00	(296.50)	396.50
2002-4081-717.0000	RETIREMENT - MERS ACTIVE	400.00	81.14	0.26	318.86	20.29
2002-4081-718.0000	RETIREMENT - MERS RETIREES	2,500.00	336.60	1.43	2,163.40	13.46
2002-4081-719.0000	FRINGE BENEFITS	6,500.00	1,076.04	3.06	5,423.96	16.55
2002-4081-757.0000	OPERATING EXPENDITURES	2,000.00	200.00	200.00	1,800.00	10.00
2002-4081-943.0000	EQUIPMENT RENTAL	15,000.00	4,269.09	88.80	10,730.91	28.46

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Fund 2002 - MAJOR STREETS						
Expenditures						
Total Dept 4081-ROADSIDE CLEANUP		37,300.00	9,472.12	323.55	27,827.88	25.39
Dept 4082-ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	10,120.10	4,509.52	6,979.90	59.18
2002-4082-705.0000	SUPERVISION SALARIES	1,000.00	784.28	784.28	215.72	78.43
2002-4082-706.0000	SALARIES PERMANENT	6,900.00	1,988.82	530.33	4,911.18	28.82
2002-4082-709.0000	OVERTIME	0.00	4.98	0.00	(4.98)	100.00
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	2,900.00	1,086.79	901.77	1,813.21	37.48
2002-4082-718.0000	RETIREMENT - MERS RETIREES	11,200.00	3,211.78	2,580.98	7,988.22	28.68
2002-4082-719.0000	FRINGE BENEFITS	12,100.00	4,645.48	1,867.57	7,454.52	38.39
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	2,100.00	0.00	0.00	100.00
2002-4082-757.0000	OPERATING EXPENDITURES	10,000.00	1,126.41	523.58	8,873.59	11.26
2002-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
2002-4082-818.0000	CONTRACTUAL SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
2002-4082-826.0000	LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
2002-4082-828.0000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
2002-4082-864.0000	TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
2002-4082-943.0000	EQUIPMENT RENTAL	0.00	69.50	69.50	(69.50)	100.00
2002-4082-956.7587	INTEREST EXP LAPEER RD LOAN	40,000.00	0.00	0.00	40,000.00	0.00
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 4082-ADMINISTRATION		134,600.00	25,138.14	11,767.53	109,461.86	18.68
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	583,000.00	190,173.19	0.00	392,826.81	32.62
Total Dept 4085-TRANSFER TO LOCAL STREET		583,000.00	190,173.19	0.00	392,826.81	32.62
TOTAL EXPENDITURES		4,442,500.00	614,537.94	95,044.11	3,827,962.06	13.83
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		2,876,200.00	496,576.53	2,758.46	2,379,623.47	17.27
TOTAL EXPENDITURES		4,442,500.00	614,537.94	95,044.11	3,827,962.06	13.83
NET OF REVENUES & EXPENDITURES		(1,566,300.00)	(117,961.41)	(92,285.65)	(1,448,338.59)	7.53

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
PERIOD ENDING 10/31/2017  
% Fiscal Year Completed: 33.70

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	70.00	30.00	330.00	17.50
2003-0000-574.0000	GAS & WEIGHT TAX	754,700.00	144,717.23	0.00	609,982.77	19.18
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	45,000.00	0.00	0.00	45,000.00	0.00
2003-0000-666.0000	INTEREST INCOME	2,000.00	(842.95)	0.00	2,842.95	(42.15)
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	583,000.00	190,173.19	0.00	392,826.81	32.62
2003-0000-678.0000	REIMBURSEMENT INCOME	1,900.00	0.00	0.00	1,900.00	0.00
2003-0000-694.0000	MISCELLANEOUS REVENUE	800.00	660.87	0.00	139.13	82.61
Total Dept 0000		1,388,300.00	334,778.34	30.00	1,053,521.66	24.11
TOTAL REVENUES		1,388,300.00	334,778.34	30.00	1,053,521.66	24.11
Expenditures						
Dept 4063-SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	20,000.00	8,104.52	3,045.34	11,895.48	40.52
2003-4063-706.0000	SALARIES PERMANENT	115,300.00	20,615.11	8,528.95	94,684.89	17.88
2003-4063-708.0000	SHARED SALARIES	41,300.00	11,983.67	3,073.90	29,316.33	29.02
2003-4063-709.0000	OVERTIME	1,600.00	391.58	176.73	1,208.42	24.47
2003-4063-717.0000	RETIREMENT - MERS ACTIVE	13,600.00	3,031.00	819.18	10,569.00	22.29
2003-4063-718.0000	RETIREMENT - MERS RETIREES	68,100.00	13,353.48	4,436.80	54,746.52	19.61
2003-4063-719.0000	FRINGE BENEFITS	110,500.00	34,150.43	5,469.87	76,349.57	30.91
2003-4063-750.0000	CHLORIDE	60,000.00	32,144.88	16,002.98	27,855.12	53.57
2003-4063-751.0000	PATCH	35,000.00	1,208.40	484.56	33,791.60	3.45
2003-4063-752.0000	GRAVEL	20,000.00	11,331.84	0.00	8,668.16	56.66
2003-4063-757.0000	OPERATING EXPENDITURES	5,000.00	423.48	342.80	4,576.52	8.47
2003-4063-818.0000	CONTRACTUAL SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
2003-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	50,000.00	60.00	60.00	49,940.00	0.12
2003-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	30,000.00	2,571.50	0.00	27,428.50	8.57
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	20,835.94	10,462.59	39,164.06	34.73
Total Dept 4063-SURFACE MAINTENANCE		631,400.00	160,205.83	52,903.70	471,194.17	25.37
Dept 4068-TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	1,000.00	451.51	0.00	548.49	45.15
2003-4068-706.0000	SALARIES PERMANENT	4,900.00	1,047.71	0.00	3,852.29	21.38
2003-4068-709.0000	OVERTIME	300.00	0.00	0.00	300.00	0.00
2003-4068-717.0000	RETIREMENT - MERS ACTIVE	400.00	98.40	0.00	301.60	24.60

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4068-718.0000	RETIREMENT - MERS RETIREES	2,100.00	563.63	0.00	1,536.37	26.84
2003-4068-719.0000	FRINGE BENEFITS	4,100.00	619.19	0.00	3,480.81	15.10
2003-4068-757.0000	OPERATING EXPENDITURES	1,500.00	0.00	0.00	1,500.00	0.00
2003-4068-818.0000	CONTRACTUAL SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
2003-4068-943.0000	EQUIPMENT RENTAL	7,000.00	348.23	33.80	6,651.77	4.97
Total Dept 4068-TREES & SHRUBS		24,300.00	3,128.67	33.80	21,171.33	12.88
Dept 4069-DRAINAGE						
2003-4069-705.0000	SUPERVISION SALARIES	8,800.00	4,988.53	1,495.42	3,811.47	56.69
2003-4069-706.0000	SALARIES PERMANENT	28,000.00	7,771.18	2,386.21	20,228.82	27.75
2003-4069-709.0000	OVERTIME	1,000.00	181.23	95.07	818.77	18.12
2003-4069-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	904.44	210.92	1,195.56	43.07
2003-4069-718.0000	RETIREMENT - MERS RETIREES	12,500.00	5,963.65	1,670.33	6,536.35	47.71
2003-4069-719.0000	FRINGE BENEFITS	37,200.00	4,195.99	367.24	33,004.01	11.28
2003-4069-757.0000	OPERATING EXPENDITURES	7,000.00	3,966.56	447.70	3,033.44	56.67
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	3,687.50	0.00	41,312.50	8.19
2003-4069-943.0000	EQUIPMENT RENTAL	55,000.00	12,596.90	4,344.72	42,403.10	22.90
Total Dept 4069-DRAINAGE		196,600.00	44,255.98	11,017.61	152,344.02	22.51
Dept 4074-TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	5,100.00	1,062.69	155.49	4,037.31	20.84
2003-4074-706.0000	SALARIES PERMANENT	6,400.00	459.14	328.32	5,940.86	7.17
2003-4074-709.0000	OVERTIME	300.00	25.91	0.00	274.09	8.64
2003-4074-717.0000	RETIREMENT - MERS ACTIVE	700.00	166.05	22.64	533.95	23.72
2003-4074-718.0000	RETIREMENT - MERS RETIREES	3,900.00	1,192.66	177.53	2,707.34	30.58
2003-4074-719.0000	FRINGE BENEFITS	8,200.00	474.75	45.42	7,725.25	5.79
2003-4074-757.0000	OPERATING EXPENDITURES	1,000.00	0.00	0.00	1,000.00	0.00
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	176.09	0.00	4,823.91	3.52
2003-4074-943.0000	EQUIPMENT RENTAL	5,000.00	781.58	199.08	4,218.42	15.63
Total Dept 4074-TRAFFIC SIGNS		35,600.00	4,338.87	928.48	31,261.13	12.19
Dept 4078-WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	8,100.00	0.00	0.00	8,100.00	0.00
2003-4078-706.0000	SALARIES PERMANENT	16,800.00	67.20	67.20	16,732.80	0.40
2003-4078-709.0000	OVERTIME	2,400.00	0.00	0.00	2,400.00	0.00

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Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4078-717.0000	RETIREMENT - MERS ACTIVE	1,500.00	0.59	0.59	1,499.41	0.04
2003-4078-718.0000	RETIREMENT - MERS RETIREES	9,000.00	3.21	3.21	8,996.79	0.04
2003-4078-719.0000	FRINGE BENEFITS	15,500.00	7.16	7.16	15,492.84	0.05
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	40,000.00	0.00	0.00	40,000.00	0.00
2003-4078-943.0000	EQUIPMENT RENTAL	60,000.00	45.65	45.65	59,954.35	0.08
Total Dept 4078-WINTER MAINTENANCE		153,300.00	123.81	123.81	153,176.19	0.08
Dept 4081-ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	1,000.00	27.15	0.00	972.85	2.72
2003-4081-706.0000	SALARIES PERMANENT	1,500.00	242.89	0.00	1,257.11	16.19
2003-4081-709.0000	OVERTIME	100.00	0.00	0.00	100.00	0.00
2003-4081-717.0000	RETIREMENT - MERS ACTIVE	200.00	10.19	0.00	189.81	5.10
2003-4081-718.0000	RETIREMENT - MERS RETIREES	900.00	43.23	0.00	856.77	4.80
2003-4081-719.0000	FRINGE BENEFITS	1,300.00	100.39	0.00	1,199.61	7.72
2003-4081-943.0000	EQUIPMENT RENTAL	3,000.00	591.24	102.32	2,408.76	19.71
Total Dept 4081-ROADSIDE CLEANUP		8,000.00	1,015.09	102.32	6,984.91	12.69
Dept 4082-ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	10,120.07	4,509.53	6,979.93	59.18
2003-4082-705.0000	SUPERVISION SALARIES	100.00	1,176.60	1,176.60	(1,076.60)	1,176.60
2003-4082-706.0000	SALARIES PERMANENT	6,900.00	1,989.14	530.45	4,910.86	28.83
2003-4082-709.0000	OVERTIME	0.00	4.98	0.00	(4.98)	100.00
2003-4082-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,222.69	951.57	1,577.31	43.67
2003-4082-718.0000	RETIREMENT - MERS RETIREES	10,800.00	4,075.84	3,003.59	6,724.16	37.74
2003-4082-719.0000	FRINGE BENEFITS	12,100.00	2,978.65	2,295.13	9,121.35	24.62
2003-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	2,100.00	0.00	0.00	100.00
2003-4082-757.0000	OPERATING EXPENDITURES	9,200.00	2,458.08	1,775.97	6,741.92	26.72
2003-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
2003-4082-818.0000	CONTRACTUAL SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.00
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
2003-4082-864.0000	TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
2003-4082-943.0000	EQUIPMENT RENTAL	0.00	104.26	104.26	(104.26)	100.00
Total Dept 4082-ADMINISTRATION		68,300.00	26,230.31	14,347.10	42,069.69	38.40

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		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 2003 - LOCAL STREETS						
Expenditures						
Dept 4090-CONTINGENCY						
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	84,300.00	0.00	0.00	84,300.00	0.00
Total Dept 4090-CONTINGENCY		84,300.00	0.00	0.00	84,300.00	0.00
TOTAL EXPENDITURES		1,201,800.00	239,298.56	79,456.82	962,501.44	19.91
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		1,388,300.00	334,778.34	30.00	1,053,521.66	24.11
TOTAL EXPENDITURES		1,201,800.00	239,298.56	79,456.82	962,501.44	19.91
NET OF REVENUES & EXPENDITURES		186,500.00	95,479.78	(79,426.82)	91,020.22	51.20

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Fund 2006 - FIRE DEPARTMENT						
Revenues						
Dept 0000						
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	533,800.00	493,427.30	285,018.33	40,372.70	92.44
2006-0000-404.0000	TAX CHARGEBACKS	(2,400.00)	2,818.39	0.00	(5,218.39)	(117.43)
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	200.00	0.00	0.00	200.00	0.00
2006-0000-501.0010	FEDERAL AFG FEMA FIRE GRANT	121,700.00	0.00	0.00	121,700.00	0.00
2006-0000-501.7081	AFG GRANT REVENUE - RADIOS/EMT TRAINING	2,600.00	2,340.00	0.00	260.00	90.00
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	5,900.00	0.00	0.00	5,900.00	0.00
2006-0000-630.0000	FIRE RECOVERY FEES	20,000.00	10,554.59	(1,800.00)	9,445.41	52.77
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	2,225.00	300.00	775.00	74.17
2006-0000-633.0000	SITE PLAN REVIEW	400.00	525.00	225.00	(125.00)	131.25
2006-0000-673.0000	SALE OF ASSETS	1,500.00	5,000.00	0.00	(3,500.00)	333.33
2006-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
2006-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	1,133.72	44.22	866.28	56.69
2006-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	929,200.00	0.00	0.00	929,200.00	0.00
2006-0000-694.0000	OTHER REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
2006-0000-694.0004	CPR CLASS REVENUE	0.00	120.00	0.00	(120.00)	100.00
Total Dept 0000		1,622,900.00	518,144.00	283,787.55	1,104,756.00	31.93
TOTAL REVENUES		1,622,900.00	518,144.00	283,787.55	1,104,756.00	31.93
Expenditures						
Dept 2006-FIRE DEPARTMENT EXPENDITURES						
2006-2006-703.0000	SALARY	61,400.00	18,884.43	4,721.11	42,515.57	30.76
2006-2006-706.0000	SALARIES PERMANENT	95,900.00	26,491.98	6,899.09	69,408.02	27.62
2006-2006-707.0000	PART-TIME FIREMEN	211,200.00	36,453.59	7,757.58	174,746.41	17.26
2006-2006-708.0000	SHARED SALARIES	38,300.00	11,559.75	3,006.82	26,740.25	30.18
2006-2006-709.0000	OVERTIME	4,500.00	213.44	24.88	4,286.56	4.74
2006-2006-717.0000	RETIREMENT - MERS ACTIVE	23,000.00	7,103.71	1,785.94	15,896.29	30.89
2006-2006-718.0000	RETIREMENT - MERS RETIREES	34,700.00	10,648.85	2,725.47	24,051.15	30.69
2006-2006-719.0000	FRINGE BENEFITS	146,400.00	24,026.32	4,694.13	122,373.68	16.41
2006-2006-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(108.60)	(108.60)	108.60	100.00
2006-2006-727.0000	OFFICE SUPPLIES	1,500.00	160.96	125.46	1,339.04	10.73
2006-2006-728.0000	INFORMATION TECH ALLOCATION	20,900.00	20,900.00	0.00	0.00	100.00
2006-2006-744.0000	SAFETY WEAR & HEALTH	44,000.00	5,298.58	731.49	38,701.42	12.04
2006-2006-757.0000	OPERATING EXPENDITURES	18,000.00	3,787.95	988.32	14,212.05	21.04
2006-2006-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
2006-2006-818.0000	CONTRACTUAL SERVICES	15,000.00	70.00	35.00	14,930.00	0.47
2006-2006-826.0000	LEGAL	3,000.00	437.50	0.00	2,562.50	14.58

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Fund 2006 - FIRE DEPARTMENT						
Expenditures						
2006-2006-828.0000	MEMBERSHIP & DUES	6,000.00	2,209.45	1,545.00	3,790.55	36.82
2006-2006-863.0000	AUTO REPAIR	78,000.00	25,348.86	1,667.10	52,651.14	32.50
2006-2006-864.0000	TRAINING & CERTIFICATIONS	3,500.00	232.00	0.00	3,268.00	6.63
2006-2006-867.0000	GAS & OIL	10,000.00	2,419.04	0.00	7,580.96	24.19
2006-2006-910.0000	INSURANCE	25,000.00	19,680.99	19,680.99	5,319.01	78.72
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	1,755.40	1,755.40	244.60	87.77
2006-2006-920.0000	UTILITIES	39,000.00	7,649.22	2,307.09	31,350.78	19.61
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	1,001.00	532.90	3,999.00	20.02
2006-2006-934.0000	EQUIPMENT REPAIR	9,000.00	75.59	0.00	8,924.41	0.84
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	40,000.00	3,855.21	496.11	36,144.79	9.64
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	2,290.67	492.82	12,209.33	15.80
2006-2006-956.0000	MISCELLANEOUS	500.00	25.39	25.39	474.61	5.08
2006-2006-962.0000	TRAINING & MATERIALS	17,000.00	1,271.66	0.00	15,728.34	7.48
2006-2006-963.0000	PREVENTION MATERIALS	9,500.00	5,881.69	0.00	3,618.31	61.91
2006-2006-977.7081	AFG (FEDERAL)- RADIOS/EMT/SAFETYWEAR	2,600.00	2,600.00	0.00	0.00	100.00
2006-2006-977.7089	NEW EQUIPMENT	32,000.00	18,648.84	1,673.08	13,351.16	58.28
2006-2006-977.8010	AFG GRANT EXPENDITURES (FEDERAL)	121,700.00	103,792.50	0.00	17,907.50	85.29
2006-2006-984.0000	OFFICE EQUIPMENT	3,500.00	856.00	214.00	2,644.00	24.46
2006-2006-991.0000	PRINCIPAL ON BONDS	200,000.00	200,000.00	0.00	0.00	100.00
2006-2006-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	48,000.00	0.00	0.00	48,000.00	0.00
2006-2006-995.0000	INTEREST ON BONDS	162,000.00	83,112.50	0.00	78,887.50	51.30
2006-2006-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	13,000.00	0.00	0.00	13,000.00	0.00
2006-2006-999.0000	PAYING AGENT FEES ON BONDS	700.00	125.00	0.00	575.00	17.86
2006-2006-999.4206	TRANSFER OUT TO FIRE CAPITAL PROJECTS	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 2006-FIRE DEPARTMENT EXPENDITURES		1,613,300.00	648,759.47	63,776.57	964,540.53	40.21
TOTAL EXPENDITURES		1,613,300.00	648,759.47	63,776.57	964,540.53	40.21
Fund 2006 - FIRE DEPARTMENT:						
TOTAL REVENUES		1,622,900.00	518,144.00	283,787.55	1,104,756.00	31.93
TOTAL EXPENDITURES		1,613,300.00	648,759.47	63,776.57	964,540.53	40.21
NET OF REVENUES & EXPENDITURES		9,600.00	(130,615.47)	220,010.98	140,215.47	1,360.58

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2007 - POLICE FUND						
Revenues						
Dept 0000						
2007-0000-403.0000	CURRENT TAXES	4,530,900.00	4,188,264.66	2,419,264.43	342,635.34	92.44
2007-0000-404.0000	TAX CHARGEBACKS	(14,000.00)	23,921.46	0.00	(37,921.46)	(170.87)
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	2,300.00	0.00	0.00	2,300.00	0.00
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	55,000.00	0.00	0.00	55,000.00	0.00
2007-0000-629.7773	F.A.N.G. CHARGES	90,000.00	30,000.00	15,000.00	60,000.00	33.33
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	0.00	0.00	15,000.00	0.00
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-0000-629.7798	DCESP HEMP GRANT REVENUE (FANG)	5,000.00	248.99	0.00	4,751.01	4.98
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	(0.01)	(0.01)	10,000.01	0.00
2007-0000-629.7815	OCDETF POINT BLANK GRANT	5,000.00	0.00	0.00	5,000.00	0.00
2007-0000-660.0000	DISTRICT COURT FEES	60,000.00	13,856.41	0.00	46,143.59	23.09
2007-0000-661.0000	POLICE FEES	20,000.00	4,900.00	1,400.00	15,100.00	24.50
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,000.00	100.00	50.00	1,900.00	5.00
2007-0000-675.0000	REFUNDS & REBATES	10,000.00	0.00	0.00	10,000.00	0.00
2007-0000-678.0000	REIMBURSEMENT INCOME	35,000.00	14,103.34	2,283.10	20,896.66	40.30
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	500,000.00	0.00	0.00	500,000.00	0.00
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	0.00	0.00	5,000.00	0.00
2007-0000-694.0000	OTHER REVENUES	10,000.00	4,897.09	4,271.59	5,102.91	48.97
Total Dept 0000		5,343,200.00	4,280,291.94	2,442,269.11	1,062,908.06	80.11
TOTAL REVENUES		5,343,200.00	4,280,291.94	2,442,269.11	1,062,908.06	80.11
Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	21,590.64	5,397.66	48,609.36	30.76
2007-2007-704.0000	LIEUTENANTS SALARIES	134,300.00	38,726.51	10,327.08	95,573.49	28.84
2007-2007-705.0000	SERGEANTS SALARIES	369,800.00	88,434.63	23,851.73	281,365.37	23.91
2007-2007-706.0000	SALARIES PERMANENT	1,428,500.00	401,181.45	105,543.99	1,027,318.55	28.08
2007-2007-708.0000	SHARED SALARIES	136,200.00	39,298.98	10,177.70	96,901.02	28.85
2007-2007-709.0000	OVERTIME	128,800.00	42,319.26	13,904.30	86,480.74	32.86
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	12,200.00	12,161.40	0.00	38.60	99.68
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	93,200.00	24,696.13	6,535.37	68,503.87	26.50
2007-2007-718.0000	RETIREMENT - MERS RETIREES	1,007,700.00	263,103.07	70,017.16	744,596.93	26.11
2007-2007-719.0000	FRINGE BENEFITS	1,351,300.00	242,268.84	48,024.68	1,109,031.16	17.93
2007-2007-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(36.20)	(36.20)	36.20	100.00
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	1,767.25	1,206.22	4,232.75	29.45
2007-2007-728.0000	INFORMATION TECH ALLOCATION	48,800.00	48,800.00	0.00	0.00	100.00

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017 (ABNORMAL)	MONTH 10/31/2017 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-731.0000	POSTAGE	1,000.00	138.24	58.05	861.76	13.82
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	5,313.34	168.50	14,686.66	26.57
2007-2007-744.0000	UNIFORMS	15,000.00	1,437.80	478.65	13,562.20	9.59
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	2,890.73	699.66	9,109.27	24.09
2007-2007-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,200.00	0.00	0.00	3,200.00	0.00
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	180,000.00	48,545.86	12,003.35	131,454.14	26.97
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	6,848.93	2,078.67	8,151.07	45.66
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	5,000.00	374.00	0.00	4,626.00	7.48
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	1,420.76	417.01	8,579.24	14.21
2007-2007-811.7813	OCDETF EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
2007-2007-811.7814	METH GRANT EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
2007-2007-811.7815	OCDETF POINT BLANK GRANT	5,000.00	116.53	0.00	4,883.47	2.33
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	7,995.42	1,118.44	67,004.58	10.66
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,600.00	0.00	0.00	26,600.00	0.00
2007-2007-826.0000	LEGAL	75,000.00	22,752.25	7,860.25	52,247.75	30.34
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	235.00	0.00	1,265.00	15.67
2007-2007-863.0000	AUTO REPAIR	85,000.00	23,152.58	4,935.61	61,847.42	27.24
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	61.32	61.32	2,938.68	2.04
2007-2007-867.0000	GAS & OIL	75,000.00	17,624.95	0.00	57,375.05	23.50
2007-2007-868.0000	AUTO WASH	3,500.00	3.00	0.00	3,497.00	0.09
2007-2007-910.0000	INSURANCE	75,000.00	67,407.51	62,407.51	7,592.49	89.88
2007-2007-920.0000	UTILITIES	33,000.00	11,147.77	3,407.64	21,852.23	33.78
2007-2007-921.0000	SEWER PAYMENTS	3,200.00	615.00	349.00	2,585.00	19.22
2007-2007-931.0000	BUILDING REPAIR	15,000.00	5,877.01	202.51	9,122.99	39.18
2007-2007-934.0000	EQUIPMENT REPAIRS	1,500.00	344.95	164.95	1,155.05	23.00
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	2,450.29	266.74	3,549.71	40.84
2007-2007-956.0000	MISCELLANEOUS	2,400.00	106.05	48.14	2,293.95	4.42
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	0.00	0.00	15,000.00	0.00
2007-2007-984.0000	OFFICE EQUIPMENT	2,000.00	178.34	0.00	1,821.66	8.92
2007-2007-985.0000	POLICE VEHICLES	100,000.00	28,998.16	908.16	71,001.84	29.00
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	16,600.00	0.00	0.00	16,600.00	0.00
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	1,900.00	0.00	0.00	1,900.00	0.00
Total Dept 2007-POLICE FUND EXPENSES		5,681,400.00	1,480,347.75	392,583.85	4,201,052.25	26.06
TOTAL EXPENDITURES		5,681,400.00	1,480,347.75	392,583.85	4,201,052.25	26.06

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 2007 - POLICE FUND						
Fund 2007 - POLICE FUND:						
TOTAL REVENUES		5,343,200.00	4,280,291.94	2,442,269.11	1,062,908.06	80.11
TOTAL EXPENDITURES		5,681,400.00	1,480,347.75	392,583.85	4,201,052.25	26.06
NET OF REVENUES & EXPENDITURES		(338,200.00)	2,799,944.19	2,049,685.26	(3,138,144.19)	827.90

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - RUBBISH COLLECTION & DISPOSAL						
Revenues						
Dept 0000						
2026-0000-403.0000	RUBBISH FEES	1,382,100.00	1,164,534.41	662,677.63	217,565.59	84.26
2026-0000-404.0000	TAX CHARGEBACKS	(2,000.00)	0.00	0.00	(2,000.00)	0.00
2026-0000-650.0000	CURBSIDE RECYCLING INCOME	1,300.00	588.00	161.00	712.00	45.23
2026-0000-666.0000	INTEREST INCOME	900.00	0.00	0.00	900.00	0.00
2026-0000-671.0000	DONATIONS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 0000		1,387,300.00	1,165,122.41	662,838.63	222,177.59	83.98
TOTAL REVENUES		1,387,300.00	1,165,122.41	662,838.63	222,177.59	83.98
Expenditures						
Dept 0000						
2026-0000-830.0000	GARBAGE COLLECTION	1,382,100.00	460,676.00	115,169.00	921,424.00	33.33
2026-0000-999.2072	TRANSFER OUT TO POLICE/FIRE SCULPTURE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 0000		1,387,100.00	460,676.00	115,169.00	926,424.00	33.21
TOTAL EXPENDITURES		1,387,100.00	460,676.00	115,169.00	926,424.00	33.21
Fund 206 - RUBBISH COLLECTION & DISPOSAL:						
TOTAL REVENUES		1,387,300.00	1,165,122.41	662,838.63	222,177.59	83.98
TOTAL EXPENDITURES		1,387,100.00	460,676.00	115,169.00	926,424.00	33.21
NET OF REVENUES & EXPENDITURES		200.00	704,446.41	547,669.63	(704,246.41)	2,223.21

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Fund 2049 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 0000						
2049-0000-450.0000	PERMITS & LICENSE FEES	130,000.00	62,363.00	12,838.00	67,637.00	47.97
2049-0000-624.0000	CONDEMNED HOUSING	13,000.00	22,086.83	0.00	(9,086.83)	169.90
2049-0000-624.0001	SITE CLEAN UP	600.00	12,030.48	2,388.68	(11,430.48)	2,005.08
2049-0000-625.0000	INSPECTION FEES	30,000.00	12,515.00	2,285.00	17,485.00	41.72
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	7,000.00	980.00	140.00	6,020.00	14.00
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	30,000.00	21,895.50	1,670.23	8,104.50	72.99
2049-0000-664.0000	SOIL EROSION SERVICES	4,000.00	500.00	50.00	3,500.00	12.50
2049-0000-678.0000	REIMBURSEMENT INCOME	6,000.00	11,427.54	3,120.32	(5,427.54)	190.46
2049-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	94,000.00	0.00	0.00	94,000.00	0.00
2049-0000-694.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Total Dept 0000		315,100.00	143,798.35	22,492.23	171,301.65	45.64
TOTAL REVENUES		315,100.00	143,798.35	22,492.23	171,301.65	45.64
Expenditures						
Dept 2061-BUILDING						
2049-2061-703.0000	ADMINISTRATIVE SALARIES	16,900.00	5,060.14	2,254.79	11,839.86	29.94
2049-2061-706.0000	SALARIES PERMANENT	117,000.00	34,106.09	8,982.63	82,893.91	29.15
2049-2061-708.0000	SHARED SALARIES	24,300.00	7,400.58	1,884.98	16,899.42	30.46
2049-2061-709.0000	OVERTIME	4,200.00	33.61	5.63	4,166.39	0.80
2049-2061-717.0000	RETIREMENT - MERS ACTIVE	8,200.00	2,121.23	722.50	6,078.77	25.87
2049-2061-718.0000	RETIREMENT - MERS RETIREES	27,300.00	5,470.25	1,812.26	21,829.75	20.04
2049-2061-719.0000	FRINGE BENEFITS	55,000.00	21,529.41	3,763.18	33,470.59	39.14
2049-2061-727.0000	OFFICE SUPPLIES	1,000.00	263.50	63.88	736.50	26.35
2049-2061-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	100.00
2049-2061-731.0000	POSTAGE	400.00	383.76	43.72	16.24	95.94
2049-2061-757.0000	OPERATING EXPENDITURES	6,500.00	1,394.02	278.77	5,105.98	21.45
2049-2061-818.0000	CONTRACTUAL SERVICES	18,500.00	13,815.00	3,845.00	4,685.00	74.68
2049-2061-826.0000	LEGAL	2,500.00	0.00	0.00	2,500.00	0.00
2049-2061-828.0000	MEMBERSHIP & DUES	600.00	0.00	0.00	600.00	0.00
2049-2061-864.0000	TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
2049-2061-920.0000	UTILITIES	3,500.00	329.80	0.00	3,170.20	9.42
2049-2061-943.0000	EQUIPMENT RENTAL	18,000.00	5,047.82	1,760.08	12,952.18	28.04
2049-2061-959.0000	CONDEMNED HOUSING	90,000.00	301.64	301.64	89,698.36	0.34
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	25,000.00	7,403.26	1,052.37	17,596.74	29.61
2049-2061-964.0000	SOIL EROSION SERVICES	1,100.00	0.00	0.00	1,100.00	0.00
2049-2061-966.0000	BLIGHT ELMINATION EXPENDITURE	85,000.00	103.23	0.00	84,896.77	0.12

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		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 2049 - BUILDING DEPARTMENT FUND						
Expenditures						
2049-2061-984.0000	OFFICE EQUIPMENT	200.00	0.00	0.00	200.00	0.00
Total Dept 2061-BUILDING		515,900.00	112,963.34	26,771.43	402,936.66	21.90
TOTAL EXPENDITURES		515,900.00	112,963.34	26,771.43	402,936.66	21.90
Fund 2049 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		315,100.00	143,798.35	22,492.23	171,301.65	45.64
TOTAL EXPENDITURES		515,900.00	112,963.34	26,771.43	402,936.66	21.90
NET OF REVENUES & EXPENDITURES		(200,800.00)	30,835.01	(4,279.20)	(231,635.01)	15.36

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Fund 2065 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 0000						
2065-0000-673.0000	SALE OF ASSETS	0.00	13,095.00	13,095.00	(13,095.00)	100.00
2065-0000-678.0001	DRUG FORFEITURE CLEARED	15,000.00	(4,103.81)	0.00	19,103.81	(27.36)
Total Dept 0000		15,000.00	8,991.19	13,095.00	6,008.81	59.94
TOTAL REVENUES		15,000.00	8,991.19	13,095.00	6,008.81	59.94
Expenditures						
Dept 0000						
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 0000		15,000.00	0.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00
Fund 2065 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		15,000.00	8,991.19	13,095.00	6,008.81	59.94
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	8,991.19	13,095.00	(8,991.19)	100.00

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		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 2067 - POLICE K9 FUND						
Revenues						
Dept 0000						
2067-0000-671.0000	DONATIONS	500.00	0.00	0.00	500.00	0.00
Total Dept 0000		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
Expenditures						
Dept 0000						
2067-0000-757.0000	OPERATING EXPENDITURES	2,300.00	251.92	119.97	2,048.08	10.95
2067-0000-962.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
Total Dept 0000		2,700.00	251.92	119.97	2,448.08	9.33
TOTAL EXPENDITURES		2,700.00	251.92	119.97	2,448.08	9.33
Fund 2067 - POLICE K9 FUND:						
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		2,700.00	251.92	119.97	2,448.08	9.33
NET OF REVENUES & EXPENDITURES		(2,200.00)	(251.92)	(119.97)	(1,948.08)	11.45

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2069 - SENIOR CITIZENS CENTER FUND						
Revenues						
Dept 0000						
2069-0000-580.0000	COUNTY SENIOR MILLAGE REVENUE	170,300.00	24,845.31	12,994.83	145,454.69	14.59
2069-0000-666.0000	INTEREST INCOME	300.00	0.00	0.00	300.00	0.00
2069-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2069-0000-678.0000	REIMBURSEMENT INCOME	500.00	400.00	0.00	100.00	80.00
2069-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	22,568.36	0.00	0.00	22,568.36	0.00
2069-0000-691.0655	SENIOR CITIZENS DONATION REVENUES	12,000.00	1,611.00	386.00	10,389.00	13.43
2069-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	190,000.00	0.00	0.00	190,000.00	0.00
2069-0000-694.0001	HALL RENTAL	6,000.00	1,725.00	0.00	4,275.00	28.75
Total Dept 0000		402,168.36	28,581.31	13,380.83	373,587.05	7.11
TOTAL REVENUES		402,168.36	28,581.31	13,380.83	373,587.05	7.11
Expenditures						
Dept 2069-SENIOR CITIZENS CENTER						
2069-2069-705.0000	COORDINATOR SALARY	62,200.00	18,807.72	4,781.62	43,392.28	30.24
2069-2069-706.0000	SALARIES PERMANENT	62,400.00	18,030.87	4,612.55	44,369.13	28.90
2069-2069-708.0000	SHARED SALARIES	23,700.00	7,085.82	1,797.92	16,614.18	29.90
2069-2069-709.0000	OVERTIME	1,000.00	23.97	4.68	976.03	2.40
2069-2069-717.0000	RETIREMENT - MERS ACTIVE	4,200.00	1,104.58	283.67	3,095.42	26.30
2069-2069-718.0000	RETIREMENT - MERS RETIREES	13,600.00	2,997.11	791.35	10,602.89	22.04
2069-2069-719.0000	FRINGE BENEFITS	101,700.00	21,108.34	3,802.76	80,591.66	20.76
2069-2069-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(36.20)	(36.20)	36.20	100.00
2069-2069-728.0000	INFORMATION TECH ALLOCATION	4,100.00	4,100.00	0.00	0.00	100.00
2069-2069-757.0000	OPERATING EXPENDITURES	100.00	0.00	0.00	100.00	0.00
2069-2069-776.0000	SUPPLIES	20,000.00	4,877.49	547.08	15,122.51	24.39
2069-2069-818.0000	CONTRACTUAL SERVICES	20,000.00	4,179.00	0.00	15,821.00	20.90
2069-2069-828.0000	MEMBERSHIP & DUES	200.00	0.00	0.00	200.00	0.00
2069-2069-864.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
2069-2069-910.0000	INSURANCE	3,900.00	2,520.45	2,520.45	1,379.55	64.63
2069-2069-920.0000	UTILITIES	25,000.00	5,017.01	1,546.44	19,982.99	20.07
2069-2069-921.0000	SEWER PAYMENTS	3,600.00	453.24	226.62	3,146.76	12.59
2069-2069-931.0000	REPAIR & MAINTENANCE	30,000.00	2,591.65	482.95	27,408.35	8.64
2069-2069-943.0000	EQUIPMENT RENTAL	20,000.00	9,541.45	2,281.42	10,458.55	47.71
2069-2069-956.0000	MISCELLANEOUS	1,000.00	(25.00)	50.00	1,025.00	(2.50)
2069-2069-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	10,168.36	9,007.04	1,016.59	1,161.32	88.58
2069-2069-977.7089	NEW EQUIPMENT	7,000.00	0.00	0.00	7,000.00	0.00

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 33.70

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 2069 - SENIOR CITIZENS CENTER FUND								
Expenditures								
Total Dept 2069-SENIOR CITIZENS CENTER		414,268.36	111,384.54	24,709.90		302,883.82		26.89
TOTAL EXPENDITURES		<u>414,268.36</u>	<u>111,384.54</u>	<u>24,709.90</u>		<u>302,883.82</u>		<u>26.89</u>
Fund 2069 - SENIOR CITIZENS CENTER FUND:								
TOTAL REVENUES		402,168.36	28,581.31	13,380.83		373,587.05		7.11
TOTAL EXPENDITURES		<u>414,268.36</u>	<u>111,384.54</u>	<u>24,709.90</u>		<u>302,883.82</u>		<u>26.89</u>
NET OF REVENUES & EXPENDITURES		(12,100.00)	(82,803.23)	(11,329.07)		70,703.23		684.32

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2071 - BURTON YOUTH LEAGUE						
Revenues						
Dept 0000						
2071-0000-695.0000	ACTIVITIES REVENUE	31,200.00	108.00	0.00	31,092.00	0.35
Total Dept 0000		31,200.00	108.00	0.00	31,092.00	0.35
TOTAL REVENUES		31,200.00	108.00	0.00	31,092.00	0.35
Expenditures						
Dept 0000						
2071-0000-706.0000	SALARIES PERMANENT	18,000.00	6,830.00	0.00	11,170.00	37.94
2071-0000-719.0000	PAYROLL FRINGES	1,500.00	(677.49)	0.00	2,177.49	(45.17)
2071-0000-757.0000	OPERATING EXPENDITURES	14,000.00	498.78	0.00	13,501.22	3.56
Total Dept 0000		33,500.00	6,651.29	0.00	26,848.71	19.85
TOTAL EXPENDITURES		33,500.00	6,651.29	0.00	26,848.71	19.85
Fund 2071 - BURTON YOUTH LEAGUE:						
TOTAL REVENUES		31,200.00	108.00	0.00	31,092.00	0.35
TOTAL EXPENDITURES		33,500.00	6,651.29	0.00	26,848.71	19.85
NET OF REVENUES & EXPENDITURES		(2,300.00)	(6,543.29)	0.00	4,243.29	284.49

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 2072 - POLICE/FIRE SCULPTURE FUND								
Revenues								
Dept 0000								
2072-0000-666.0000	INTEREST INCOME	0.00	4.54	0.00		(4.54)		100.00
2072-0000-671.0000	DONATIONS	0.00	1,000.00	0.00		(1,000.00)		100.00
2072-0000-699.2026	TRANSFER IN FROM RUBBISH FUND	5,000.00	0.00	0.00		5,000.00		0.00
Total Dept 0000		5,000.00	1,004.54	0.00		3,995.46		20.09
TOTAL REVENUES		5,000.00	1,004.54	0.00		3,995.46		20.09
Expenditures								
Dept 0000								
2072-0000-818.0000	CONTRACTUAL SERVICES	27,000.00	0.00	0.00		27,000.00		0.00
Total Dept 0000		27,000.00	0.00	0.00		27,000.00		0.00
TOTAL EXPENDITURES		27,000.00	0.00	0.00		27,000.00		0.00
Fund 2072 - POLICE/FIRE SCULPTURE FUND:								
TOTAL REVENUES		5,000.00	1,004.54	0.00		3,995.46		20.09
TOTAL EXPENDITURES		27,000.00	0.00	0.00		27,000.00		0.00
NET OF REVENUES & EXPENDITURES		(22,000.00)	1,004.54	0.00		(23,004.54)		4.57

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 2073 - VETERAN'S MEMORIAL PARK FUND						
Revenues						
Dept 0000						
2073-0000-666.0000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.00
Total Dept 0000		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
Dept 0000						
2073-0000-706.0000	SALARIES PERMANENT	1,200.00	0.00	0.00	1,200.00	0.00
2073-0000-818.0000	CONTRACTUAL SERVICES	400.00	249.20	249.20	150.80	62.30
2073-0000-920.0000	UTILITIES	300.00	0.00	0.00	300.00	0.00
2073-0000-938.0000	MAINT OF GROUNDS	3,500.00	34.08	17.04	3,465.92	0.97
Total Dept 0000		5,400.00	283.28	266.24	5,116.72	5.25
TOTAL EXPENDITURES		5,400.00	283.28	266.24	5,116.72	5.25
Fund 2073 - VETERAN'S MEMORIAL PARK FUND:						
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		5,400.00	283.28	266.24	5,116.72	5.25
NET OF REVENUES & EXPENDITURES		(5,300.00)	(283.28)	(266.24)	(5,016.72)	5.34

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 4001 - CAPITAL IMPROVEMENT						
Revenues						
Dept 0000						
4001-0000-666.0000	INTEREST INCOME	100.00	9.19	0.00	90.81	9.19
4001-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	2,500.00	0.00	0.00	2,500.00	0.00
4001-0000-691.5013	TRANSFER FROM DDA	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 0000		5,600.00	9.19	0.00	5,590.81	0.16
TOTAL REVENUES		5,600.00	9.19	0.00	5,590.81	0.16
Expenditures						
Dept 0000						
4001-0000-887.0000	CLERK/ELECTION EQUIPMENT	20,000.00	0.00	0.00	20,000.00	0.00
4001-0000-903.0000	LIBRARY EXPANSION	23,900.00	0.00	0.00	23,900.00	0.00
4001-0000-903.0001	BURTON MEMORIAL LIBRARY PARKING LOT	30,000.00	0.00	0.00	30,000.00	0.00
4001-0000-906.0000	TECHNOLOGY UPGRADES	9,100.00	260.51	0.00	8,839.49	2.86
4001-0000-908.0000	DDA CORRIDOR IMPROVEMENTS	6,000.00	0.00	0.00	6,000.00	0.00
4001-0000-999.1001	TRANSFER TO GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 0000		109,000.00	260.51	0.00	108,739.49	0.24
TOTAL EXPENDITURES		109,000.00	260.51	0.00	108,739.49	0.24
Fund 4001 - CAPITAL IMPROVEMENT:						
TOTAL REVENUES		5,600.00	9.19	0.00	5,590.81	0.16
TOTAL EXPENDITURES		109,000.00	260.51	0.00	108,739.49	0.24
NET OF REVENUES & EXPENDITURES		(103,400.00)	(251.32)	0.00	(103,148.68)	0.24

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 10/31/2017  
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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P						
Revenues						
Dept 0000						
4146-0000-691.3146	TRANSFER IN FROM FUND 3146	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 0000		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		20,000.00	0.00	0.00	20,000.00	0.00
Expenditures						
Dept 0000						
4146-0000-995.5090	LOAN INTEREST DUE TO SEWER	5,600.00	0.00	0.00	5,600.00	0.00
Total Dept 0000		5,600.00	0.00	0.00	5,600.00	0.00
TOTAL EXPENDITURES		5,600.00	0.00	0.00	5,600.00	0.00
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P:						
TOTAL REVENUES		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		5,600.00	0.00	0.00	5,600.00	0.00
NET OF REVENUES & EXPENDITURES		14,400.00	0.00	0.00	14,400.00	0.00

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 0000						
5013-0000-403.0000	CURRENT TAX REVENUE	32,300.00	29,006.41	15,387.14	3,293.59	89.80
5013-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00	0.00	1,000.00	0.00
5013-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	1,000.00	0.00	0.00	1,000.00	0.00
5013-0000-666.0000	INVESTMENT INTEREST	100.00	0.00	0.00	100.00	0.00
Total Dept 0000		34,400.00	29,006.41	15,387.14	5,393.59	84.32
TOTAL REVENUES		34,400.00	29,006.41	15,387.14	5,393.59	84.32
Expenditures						
Dept 0000						
5013-0000-757.0000	OPERATING EXPENDITURES	500.00	0.00	0.00	500.00	0.00
5013-0000-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
5013-0000-826.0000	LEGAL	500.00	0.00	0.00	500.00	0.00
5013-0000-879.0000	PUBLIC RELATIONS	2,000.00	0.00	0.00	2,000.00	0.00
5013-0000-880.0000	COMMUNITY DECORATIONS	5,000.00	0.00	0.00	5,000.00	0.00
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	3,900.00	950.00	0.00	2,950.00	24.36
5013-0000-956.0000	MISCELLANEOUS	4,000.00	69.51	0.00	3,930.49	1.74
5013-0000-999.2007	TRANSFER TO POLICE FUND	5,000.00	0.00	0.00	5,000.00	0.00
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.	3,000.00	0.00	0.00	3,000.00	0.00
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	38,521.85	39,741.38	0.00	(1,219.53)	103.17
Total Dept 0000		62,921.85	40,760.89	0.00	22,160.96	64.78
TOTAL EXPENDITURES		62,921.85	40,760.89	0.00	22,160.96	64.78
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		34,400.00	29,006.41	15,387.14	5,393.59	84.32
TOTAL EXPENDITURES		62,921.85	40,760.89	0.00	22,160.96	64.78
NET OF REVENUES & EXPENDITURES		(28,521.85)	(11,754.48)	15,387.14	(16,767.37)	41.21

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 5090 - SEWER FUND						
Revenues						
Dept 0000						
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	45,000.00	0.00	0.00	45,000.00	0.00
5090-0000-610.0000	TAP IN FEES	80,000.00	52,645.67	21,117.23	27,354.33	65.81
5090-0000-611.0000	USAGE FEES	6,700,000.00	2,448,769.98	470,163.03	4,251,230.02	36.55
5090-0000-625.0000	INSPECTION FEES	4,500.00	1,575.00	300.00	2,925.00	35.00
5090-0000-649.0000	MATERIAL SALES	2,000.00	0.00	0.00	2,000.00	0.00
5090-0000-662.0000	PENALTIES	145,000.00	52,722.97	15,337.69	92,277.03	36.36
5090-0000-666.0000	INTEREST INCOME	67,200.00	7,770.33	0.00	59,429.67	11.56
5090-0000-666.2002	INTEREST DUE FROM MAJOR STREETS	20,800.00	0.00	0.00	20,800.00	0.00
5090-0000-666.4146	INTEREST DUE FROM AMY STREET	5,600.00	0.00	0.00	5,600.00	0.00
5090-0000-667.0000	TAP IN INTEREST CONTRACTS	400.00	0.00	0.00	400.00	0.00
5090-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	(7,145.42)	0.00	7,145.42	100.00
5090-0000-675.0000	REFUNDS & REBATES	3,000.00	1,762.00	0.00	1,238.00	58.73
5090-0000-678.0000	REIMBURSEMENT INCOME	4,000.00	54.49	0.00	3,945.51	1.36
5090-0000-694.0000	MISCELLANEOUS	1,000.00	250.00	0.00	750.00	25.00
Total Dept 0000		7,078,500.00	2,558,405.02	506,917.95	4,520,094.98	36.14
TOTAL REVENUES		7,078,500.00	2,558,405.02	506,917.95	4,520,094.98	36.14
Expenditures						
Dept 5090-SEWER EXPENSES						
5090-5090-703.0000	ADMINISTRATION SALARIES	50,600.00	15,180.04	6,764.28	35,419.96	30.00
5090-5090-705.0000	SUPERVISION SALARIES	51,200.00	16,512.74	4,562.67	34,687.26	32.25
5090-5090-706.0000	SALARIES PERMANENT	176,600.00	38,216.33	10,614.06	138,383.67	21.64
5090-5090-708.0000	SHARED SALARIES	43,000.00	12,869.39	3,301.28	30,130.61	29.93
5090-5090-709.0000	OVERTIME	10,800.00	2,611.97	632.11	8,188.03	24.18
5090-5090-717.0000	RETIREMENT - MERS ACTIVE	18,300.00	6,542.56	2,251.81	11,757.44	35.75
5090-5090-718.0000	RETIREMENT - MERS RETIREES	109,700.00	28,383.93	8,775.37	81,316.07	25.87
5090-5090-719.0000	FRINGE BENEFITS	225,900.00	56,095.38	8,709.15	169,804.62	24.83
5090-5090-719.1000	OPEB EXPENSE	95,000.00	0.00	0.00	95,000.00	0.00
5090-5090-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(362.00)	(362.00)	362.00	100.00
5090-5090-727.0000	OFFICE SUPPLIES	2,000.00	360.64	69.51	1,639.36	18.03
5090-5090-728.0000	INFORMATION TECH ALLOCATION	44,700.00	44,700.00	0.00	0.00	100.00
5090-5090-731.0000	POSTAGE	18,000.00	4,766.61	1,269.18	13,233.39	26.48
5090-5090-757.0000	OPERATING EXPENDITURES	25,000.00	5,470.49	385.77	19,529.51	21.88
5090-5090-789.0000	PIPE & FITTINGS	10,000.00	185.90	0.00	9,814.10	1.86
5090-5090-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
5090-5090-818.0000	CONTRACTUAL SERVICE	300,000.00	30,889.50	0.00	269,110.50	10.30

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 33.70

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5090 - SEWER FUND						
Expenditures						
5090-5090-819.0000	BILL PRINTING/RETURN ENVELOPES	5,000.00	1,279.85	344.53	3,720.15	25.60
5090-5090-826.0000	LEGAL	2,000.00	437.00	266.00	1,563.00	21.85
5090-5090-828.0000	MEMBERSHIP & DUES	200.00	0.00	0.00	200.00	0.00
5090-5090-864.0000	TRAINING	5,000.00	(13.68)	0.00	5,013.68	(0.27)
5090-5090-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5090-5090-928.0000	TREATMENT EXPENSE	3,500,000.00	579,824.91	318,142.35	2,920,175.09	16.57
5090-5090-929.0000	PUMP STATION EXPENSE	40,000.00	26,169.19	17,851.58	13,830.81	65.42
5090-5090-934.0000	REPAIR & MAINTENANCE	200,000.00	2,668.78	100.00	197,331.22	1.33
5090-5090-943.0000	EQUIPMENT RENTAL	80,000.00	35,378.13	7,085.42	44,621.87	44.22
5090-5090-956.0000	MISCELLANEOUS EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STATE	45,000.00	25,156.00	8,339.50	19,844.00	55.90
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	23,000.00	0.00	0.00	23,000.00	0.00
5090-5090-968.0000	DEPRECIATION EXPENSE	662,400.00	0.00	0.00	662,400.00	0.00
5090-5090-995.2015	INTEREST ON SRF FINANCING	182,000.00	92,721.63	0.00	89,278.37	50.95
Total Dept 5090-SEWER EXPENSES		6,039,900.00	1,026,045.29	399,102.57	5,013,854.71	16.99
TOTAL EXPENDITURES		6,039,900.00	1,026,045.29	399,102.57	5,013,854.71	16.99
Fund 5090 - SEWER FUND:						
TOTAL REVENUES		7,078,500.00	2,558,405.02	506,917.95	4,520,094.98	36.14
TOTAL EXPENDITURES		6,039,900.00	1,026,045.29	399,102.57	5,013,854.71	16.99
NET OF REVENUES & EXPENDITURES		1,038,600.00	1,532,359.73	107,815.38	(493,759.73)	147.54

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5091 - WATER DEPARTMENT						
Revenues						
Dept 0000						
5091-0000-610.0000	CITY TAP-IN FEES	75,000.00	50,197.50	16,717.50	24,802.50	66.93
5091-0000-610.0625	FRONT FOOT FEE REVENUE	6,000.00	0.00	0.00	6,000.00	0.00
5091-0000-611.0000	USAGE FEES	5,800,000.00	2,352,088.42	456,505.11	3,447,911.58	40.55
5091-0000-625.0000	INSPECTION & APPROVAL FEES	50,000.00	27,350.00	7,775.00	22,650.00	54.70
5091-0000-631.0000	SERVICE CHARGES	75,000.00	16,932.90	5,097.14	58,067.10	22.58
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	45,000.00	16,920.00	5,640.00	28,080.00	37.60
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	35,000.00	12,579.72	4,853.87	22,420.28	35.94
5091-0000-661.0000	LATE CHARGES	105,000.00	37,796.61	11,974.53	67,203.39	36.00
5091-0000-666.0000	INTEREST INCOME	10,300.00	2,571.13	0.00	7,728.87	24.96
5091-0000-667.0000	TAP IN INTEREST	1,300.00	25.00	0.00	1,275.00	1.92
5091-0000-675.0000	REFUNDS & REBATES	2,000.00	0.00	0.00	2,000.00	0.00
5091-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	163.02	0.00	1,836.98	8.15
5091-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	207,931.64	0.00	0.00	207,931.64	0.00
5091-0000-694.0000	MISCELLANEOUS	1,400.00	0.00	0.00	1,400.00	0.00
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	5,000.00	1,000.00	0.00	4,000.00	20.00
Total Dept 0000		6,420,931.64	2,517,624.30	508,563.15	3,903,307.34	39.21
TOTAL REVENUES		6,420,931.64	2,517,624.30	508,563.15	3,903,307.34	39.21
Expenditures						
Dept 5091-WATER EXPENSES						
5091-5091-703.0000	ADMINISTRATION SALARIES	33,700.00	10,120.06	4,509.50	23,579.94	30.03
5091-5091-705.0000	SUPERVISION SALARIES	56,200.00	16,741.15	4,562.37	39,458.85	29.79
5091-5091-706.0000	SALARIES PERMANENT	342,900.00	75,398.53	16,959.67	267,501.47	21.99
5091-5091-708.0000	SHARED SALARIES	44,600.00	12,940.69	3,321.29	31,659.31	29.02
5091-5091-709.0000	OVERTIME	35,000.00	3,106.41	656.04	31,893.59	8.88
5091-5091-717.0000	RETIREMENT - MERS ACTIVE	28,200.00	6,018.59	1,908.09	22,181.41	21.34
5091-5091-718.0000	RETIREMENT - MERS RETIREES	170,700.00	28,611.87	8,233.67	142,088.13	16.76
5091-5091-719.0000	FRINGE BENEFITS	348,400.00	59,861.11	9,748.21	288,538.89	17.18
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-727.0000	OFFICE SUPPLIES	2,200.00	360.67	69.55	1,839.33	16.39
5091-5091-728.0000	INFORMATION TECH ALLOCATION	32,600.00	32,600.00	0.00	0.00	100.00
5091-5091-731.0000	POSTAGE	12,200.00	4,207.17	1,021.22	7,992.83	34.49
5091-5091-757.0000	OPERATING EXPENDITURES	24,800.00	1,460.22	405.65	23,339.78	5.89
5091-5091-776.0000	REPAIR & MAINTENANCE	40,000.00	26,368.89	179.50	13,631.11	65.92
5091-5091-782.0000	SAND & GRAVEL	1,800.00	179.50	0.00	1,620.50	9.97
5091-5091-789.0000	PIPE & FITTING	90,000.00	13,258.09	0.00	76,741.91	14.73

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Fund 5091 - WATER DEPARTMENT						
Expenditures						
5091-5091-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
5091-5091-814.0000	BILLING CHARGES	5,000.00	1,279.85	344.53	3,720.15	25.60
5091-5091-816.0000	CHARGES	3,300,000.00	976,069.37	756,902.83	2,323,930.63	29.58
5091-5091-818.0000	CONTRACTUAL SERVICE	335,000.00	130,612.00	13,457.50	204,388.00	38.99
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	9,000.00	5,660.00	2,241.00	3,340.00	62.89
5091-5091-826.0000	LEGAL	500.00	316.25	240.25	183.75	63.25
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	800.00	0.00	700.00	53.33
5091-5091-864.0000	TRAINING	6,000.00	0.00	0.00	6,000.00	0.00
5091-5091-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-910.0000	INSURANCE	22,000.00	13,655.99	13,655.99	8,344.01	62.07
5091-5091-920.0000	UTILITIES	10,000.00	1,088.30	159.87	8,911.70	10.88
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	32,610.20	9,444.41	92,389.80	26.09
5091-5091-956.0000	MISCELLANEOUS	2,500.00	0.00	0.00	2,500.00	0.00
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	5,000.00	583.00	583.00	4,417.00	11.66
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	18,000.00	0.00	0.00	18,000.00	0.00
5091-5091-968.0000	DEPRECIATION EXPENSE	567,700.00	0.00	0.00	567,700.00	0.00
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	20,000.00	9,996.00	0.00	10,004.00	49.98
5091-5091-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	207,931.64	0.00	0.00	207,931.64	0.00
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	9,000.00	4,370.41	0.00	4,629.59	48.56
5091-5091-995.2012	INTEREST ON DWRF #1 FINANCING	136,000.00	69,062.50	0.00	66,937.50	50.78
5091-5091-995.2016	INTEREST ON DWRF #2 FINANCING	94,000.00	47,875.00	0.00	46,125.00	50.93
5091-5091-995.2017	INTEREST ON DWRF #3 FINANCING	82,000.00	42,679.47	0.00	39,320.53	52.05
5091-5091-995.2018	INTEREST ON DWRF #4 FINANCING	140,000.00	0.00	0.00	140,000.00	0.00
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	8,000.00	4,635.00	4,635.00	3,365.00	57.94
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	100.00	50.00	0.00	50.00	50.00
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	300.00	125.00	125.00	175.00	41.67
Total Dept 5091-WATER EXPENSES		6,575,831.64	1,632,701.29	853,364.14	4,943,130.35	24.83
TOTAL EXPENDITURES		6,575,831.64	1,632,701.29	853,364.14	4,943,130.35	24.83
Fund 5091 - WATER DEPARTMENT:						
TOTAL REVENUES		6,420,931.64	2,517,624.30	508,563.15	3,903,307.34	39.21
TOTAL EXPENDITURES		6,575,831.64	1,632,701.29	853,364.14	4,943,130.35	24.83
NET OF REVENUES & EXPENDITURES		(154,900.00)	884,923.01	(344,800.99)	(1,039,823.01)	571.29

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Fund 6036 - INFORMATION TECHNOLOGY FUND						
Revenues						
Dept 0000						
6036-0000-666.0000	INTEREST INCOME	1,000.00	0.00	0.00	1,000.00	0.00
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,100.00	2,100.00	0.00	0.00	100.00
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,100.00	2,100.00	0.00	0.00	100.00
6036-0000-669.0682	TECH CHARGES - SEWER	44,700.00	44,700.00	0.00	0.00	100.00
6036-0000-669.0683	TECH CHARGES - WATER	32,600.00	32,600.00	0.00	0.00	100.00
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	44,700.00	144,700.00	0.00	(100,000.00)	323.71
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	12,200.00	12,200.00	0.00	0.00	100.00
6036-0000-669.0686	TECH CHARGES - POLICE	48,800.00	48,800.00	0.00	0.00	100.00
6036-0000-669.0687	TECH CHARGES - FIRE	20,900.00	20,900.00	0.00	0.00	100.00
6036-0000-669.0689	TECH CHARGES - BUILDING	8,200.00	8,200.00	0.00	0.00	100.00
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	4,100.00	4,100.00	0.00	0.00	100.00
6036-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 0000		224,400.00	320,400.00	0.00	(96,000.00)	142.78
TOTAL REVENUES		224,400.00	320,400.00	0.00	(96,000.00)	142.78
Expenditures						
Dept 6036-INFO TECH EXPENSES						
6036-6036-703.0000	ADMINISTRATIVE SALARY	69,700.00	21,150.89	5,354.66	48,549.11	30.35
6036-6036-706.0000	SALARIES PERMANENT	8,600.00	2,794.71	745.25	5,805.29	32.50
6036-6036-717.0000	RETIREMENT - MERS ACTIVE	11,700.00	3,543.80	886.86	8,156.20	30.29
6036-6036-718.0000	RETIREMENT - MERS RETIREES	25,700.00	7,690.05	1,923.68	18,009.95	29.92
6036-6036-719.0000	FRINGE BENEFITS	31,500.00	7,145.60	1,502.00	24,354.40	22.68
6036-6036-727.0000	OFFICE SUPPLIES	9,000.00	2,111.08	380.82	6,888.92	23.46
6036-6036-757.0000	OPERATING EXPENDITURES	1,500.00	406.00	0.00	1,094.00	27.07
6036-6036-818.0000	CONTRACTUAL SERVICES	187,000.00	84,208.88	5,293.20	102,791.12	45.03
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	50,600.00	21,986.20	0.00	28,613.80	43.45
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	0.00	0.00	300.00	0.00
6036-6036-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	0.00	0.00	2,000.00	0.00
6036-6036-956.0000	MISCELLANEOUS	100.00	23.75	23.75	76.25	23.75
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	1,011.00	750.00	1,489.00	40.44
Total Dept 6036-INFO TECH EXPENSES		403,200.00	152,071.96	16,860.22	251,128.04	37.72
TOTAL EXPENDITURES		403,200.00	152,071.96	16,860.22	251,128.04	37.72

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Fund 6036 - INFORMATION TECHNOLOGY FUND						
Fund 6036 - INFORMATION TECHNOLOGY FUND:						
	TOTAL REVENUES	224,400.00	320,400.00	0.00	(96,000.00)	142.78
	TOTAL EXPENDITURES	403,200.00	152,071.96	16,860.22	251,128.04	37.72
	NET OF REVENUES & EXPENDITURES	(178,800.00)	168,328.04	(16,860.22)	(347,128.04)	94.14

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDY USED
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 6061 - MOTOR POOL								
Revenues								
Dept 0000								
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00		500.00		0.00
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	1,183.64	0.00		3,816.36		23.67
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	14,000.00	811.85	0.00		13,188.15		5.80
6061-0000-650.0608	MATERIAL SALES - SALT	150,000.00	0.00	0.00		150,000.00		0.00
6061-0000-650.0609	MATERIAL SALES - GRAVEL	40,000.00	6,114.00	0.00		33,886.00		15.29
6061-0000-650.0610	SALE OF GAS	45,000.00	5,347.17	1,869.95		39,652.83		11.88
6061-0000-650.0670	SALE OF SCRAP	500.00	0.00	0.00		500.00		0.00
6061-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00		3,600.00		0.00
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	192,000.00	35,121.63	15,292.42		156,878.37		18.29
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	284,000.00	47,144.45	11,786.69		236,855.55		16.60
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	80,000.00	17,205.73	7,085.42		62,794.27		21.51
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	47,896.35	17,542.89		77,103.65		38.32
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	26,500.00	14,681.68	1,562.37		11,818.32		55.40
6061-0000-669.0685	GEN FUND EQUIPMENT REPAIR	20,000.00	0.00	0.00		20,000.00		0.00
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	2,450.29	266.74		3,549.71		40.84
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	18,000.00	5,349.46	2,061.72		12,650.54		29.72
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	26,000.00	9,541.45	2,281.42		16,458.55		36.70
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	9,000.00	2,290.67	492.82		6,709.33		25.45
6061-0000-669.0693	DDA EQUIPMENT RENTAL	2,600.00	0.00	0.00		2,600.00		0.00
6061-0000-673.0000	SALE OF ASSETS	20,000.00	0.00	0.00		20,000.00		0.00
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00		9,000.00		0.00
6061-0000-678.0000	REIMBURSEMENT INCOME	3,500.00	30.00	0.00		3,470.00		0.86
Total Dept 0000		1,080,200.00	195,168.37	60,242.44		885,031.63		18.07
TOTAL REVENUES		1,080,200.00	195,168.37	60,242.44		885,031.63		18.07
Expenditures								
Dept 6061-MOTOR POOL EXPENSES								
6061-6061-706.0000	SALARIES PERMANENT	107,900.00	5,833.33	2,761.25		102,066.67		5.41
6061-6061-706.7007	EQUIPMENT MAINTANANCE	3,200.00	2,489.01	290.62		710.99		77.78
6061-6061-708.0000	SHARED SALARIES	6,900.00	1,983.35	515.22		4,916.65		28.74
6061-6061-709.0000	OVERTIME	6,400.00	35.97	3.47		6,364.03		0.56
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	3,700.00	328.99	114.32		3,371.01		8.89
6061-6061-718.0000	RETIREMENT - MERS RETIREES	13,900.00	1,604.25	624.58		12,295.75		11.54
6061-6061-719.0000	FRINGE BENEFITS	75,500.00	5,442.48	1,211.97		70,057.52		7.21
6061-6061-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(108.60)	(108.60)		108.60		100.00
6061-6061-728.0000	INFORMATION TECH ALLOCATION	12,200.00	12,200.00	0.00		0.00		100.00

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)

11/13/2017 02:00 PM  
 User: millerg  
 DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 33.70

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6061 - MOTOR POOL						
Expenditures						
6061-6061-746.7006	CULVERTS	5,000.00	1,183.64	0.00	3,816.36	23.67
6061-6061-747.7009	GRAVEL	40,000.00	6,114.00	0.00	33,886.00	15.29
6061-6061-748.7008	SALT	140,000.00	0.00	0.00	140,000.00	0.00
6061-6061-749.7007	TRAFFIC SIGNS	4,200.00	811.85	0.00	3,388.15	19.33
6061-6061-757.0000	OPERATING EXPENDITURES	50,000.00	1,682.37	449.41	48,317.63	3.36
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	20,000.00	3,438.15	1,387.22	16,561.85	17.19
6061-6061-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,200.00	0.00	0.00	4,200.00	0.00
6061-6061-818.0000	CONTRACTUAL SERVICE	1,000.00	144.70	76.50	855.30	14.47
6061-6061-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
6061-6061-867.0000	GAS & OIL	120,000.00	12,288.96	0.00	107,711.04	10.24
6061-6061-910.0000	VEHICLE INSURANCE	50,000.00	38,625.52	38,625.52	11,374.48	77.25
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	2,436.80	2,436.80	563.20	81.23
6061-6061-920.0000	UTILITIES	15,000.00	2,795.09	1,489.38	12,204.91	18.63
6061-6061-934.0000	EQUIPMENT REPAIRS	150,000.00	49,127.30	20,563.68	100,872.70	32.75
6061-6061-958.0000	FREIGHT	2,000.00	0.00	0.00	2,000.00	0.00
6061-6061-968.0000	DEPRECIATION EXPENSE	363,400.00	0.00	0.00	363,400.00	0.00
6061-6061-978.0000	TOOLS & EQUIPMENT	10,000.00	563.97	0.00	9,436.03	5.64
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	91.96	0.00	908.04	9.20
6061-6061-983.0000	LEASE EXPENSE-BUILDING	19,000.00	727.65	0.00	18,272.35	3.83
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	30,000.00	13,530.05	0.00	16,469.95	45.10
Total Dept 6061-MOTOR POOL EXPENSES		1,260,500.00	163,370.79	70,441.34	1,097,129.21	12.96
TOTAL EXPENDITURES		1,260,500.00	163,370.79	70,441.34	1,097,129.21	12.96
Fund 6061 - MOTOR POOL:						
TOTAL REVENUES		1,080,200.00	195,168.37	60,242.44	885,031.63	18.07
TOTAL EXPENDITURES		1,260,500.00	163,370.79	70,441.34	1,097,129.21	12.96
NET OF REVENUES & EXPENDITURES		(180,300.00)	31,797.58	(10,198.90)	(212,097.58)	17.64
TOTAL REVENUES - ALL FUNDS		34,033,900.00	15,320,008.15	5,821,083.66	18,713,891.85	45.01
TOTAL EXPENDITURES - ALL FUNDS		35,420,021.85	7,536,777.39	2,387,362.65	27,883,244.46	21.28
NET OF REVENUES & EXPENDITURES		(1,386,121.85)	7,783,230.76	3,433,721.01	(9,169,352.61)	561.51

Attachment: Full Report 10312017 (3354 : October 2017 Revenue and Expenditure Report)



October 3, 2017

Paula Zelenko, Mayor  
 City of Burton  
 4303 S. Center Rd.  
 Burton, MI 48519

Re: Sanitary Collection System Rate Study for the City of Burton

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This proposal for outside consulting services to the City of Burton ("City") from The WoodHill Group LLC ("WHG") for the sanitary collection system.

### 1. Introduction & Background

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Our municipal experts have in excess of 160 years combined management experience with accounting systems, municipal financial reporting, budgeting, audit preparation, fee and cost analysis, tax collection, payroll and benefits administration, investment administration, debt administration, grant administration and reporting, utility rate studies, labor negotiations, as well as conducting pension and other in depth financial analyses.

After discussion with Burton's management, WHG is pleased to offer outside services in the capacity outlined below.

### 2. Objective(s)

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To provide the City with a comprehensive rate structure allowing for full cost recovery and a self-sustaining utility management program. The basis for this structure would be a versatile rate model to examine various impacts of executable decisions on a go-forward basis.

### 3. Scope

---

The following services are offered in this proposal:

- Sanitary Sewer Utility rate study and proposal

Building a comprehensive, self-sustaining rate structure considers capital cost recovery for asset depreciation, operations and maintenance as well as positioning the fund reserve balance for future capital improvements.

To accomplish this, the following actionable items are required:

- 1) Review of annual budgets and operational variances
- 2) Review of Capital Improvement Plan (CIP), current assets and Asset Management Plan (AMP)
  - Current list of assets and remaining useful life (to be provided by engineering)

- Fixed assets depreciation schedules (to be provided by finance or auditing)
  - Planned capital expenditures to determine effects on proposed rate
  - Current capital reserves
- 3) Review of historical flow (purchased and billed)
  - 4) Review and analysis of existing rate structure
  - 5) Review and analysis of proposed rate structure
  - 6) Financial pro-forma projecting impacts of proposed rates and future capital improvements
  - 7) Draft report and analysis for review with City staff and/or Council
  - 8) Final report and presentation for City staff and Council

NOTE: The proposed rate structure should be reviewed with the City's legal counsel for compliance with city ordinances and potential changes to resolutions.

#### 4. Timeline

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Completion of the financial analysis committed for October 29th, 2017.

#### 5. Assumptions

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- With reasonable exceptions, the City's finances are in a fundamentally functional and accessible state of good standing

#### 6. Additions to Scope

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WHG offers a full suite of financial, accounting and project services of which the following is a non-inclusive list of services that have not been considered for this current engagement:

- Ownership of accountancy operations and data entry, including: cash receipting, accounts payable and purchase orders, payroll processing, ledger entries and overall book management
- Ownership of treasury operations and cashflow, including responsibility for: signing checks, cash handling, initiating ACH or wire transfers, non-operational investment decision-making
- Managing software implementation or expansion projects and operational migrations beyond the functionality of current scope (e.g. accounting software implementations)
- Raw data cleansing or ownership of software not currently in-use
- Formal internal / external audit services

#### 7. Deliverables

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- Customized rate model so annual sewer rate analysis and updates can be performed by City of Burton staff (xls)
- Draft report and analysis (pdf/word)
- Final report and presentation (pdf/word)

#### 8. Risks / Constraints

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- Issues uncovered during engagement requiring immediate attention outside the intended scope of services managed according to the Change Management Governance documented below



## 9. Commercials

For the City of Burton, WHG proposes to offer a dedicated Senior Associate with Principal oversight. Based on previous experience, the anticipated cost breakdown and fee structure would be as follows for Sanitary Sewer. If the City wished to add the Water Distribution System into the study the additional cost breakdown is provided for a cumulative system rate study.

Function	Sanitary Collection System			+ Water Distribution System			= W&S
	Hours	Rate	Cost est	Hours	Rate	Cost est	Cost est
Data gathering	16	\$100	\$1,600	8	\$100	\$800	\$2,400
Rate model and review	24	"	\$2,400	16	"	\$1,600	\$4,000
Draft report	10	"	\$1,000	6	"	\$600	\$1,600
Report Review	6	"	\$600	2	"	\$200	\$800
Finalize Report & review	6	"	\$600	2	"	\$200	\$800
WHG Principal Review	8	150	\$1,200	4	150	\$600	\$1,800
<b>Totals</b>	<b>70</b>	<b>-</b>	<b>\$7,400</b>	<b>38</b>	<b>-</b>	<b>\$4,000</b>	<b>\$11,400</b>
<i>Max Cost (115% Total)</i>			<i>\$8,510</i>			<i>\$4,600</i>	<i>\$13,110</i>

**Fee Structure:** Service fees will be based on actual staff time billed on an hourly basis, not to exceed "Max Cost" listed above. Time costs incurred for travel will be a pass-through to the City at half-time.

Invoice Frequency: Monthly  
 Payment Terms: Due on receipt  
 Address for Correspondence: The WoodHill Group  
 20145 WoodHill Drive  
 Northville, MI 48167

## 10. Governance

**Service Level Governance:** Project review of incurred costs as requested by client, activities and future engagement plans with the service sponsor(s) and/or management stakeholder(s) with the engagement Principal(s) and/or Senior Executive(s) from WHG.

**Change Management Governance:** To assist the City with any potential shift in needs and to ensure cost controls are in place, a change in scope that would have a material impact on anticipated efforts and time commitment beyond that anticipated in the cost breakdown above requires express approval with reference to the primary engagement scope to be approved by the service sponsor(s) and/or management stakeholder(s).

11. Engagement Framework

WHG staff is available to perform the scope of services listed above subject to the terms, limitations and conditions to be set forth in the Letter of Engagement and Professional Services Agreement.

Respectfully,

The WoodHill Group LLC

Authorization & Approval

The undersigned formally accept the above statement of work.	
On behalf of:	City of Burton
Name:	
Designation:	
Date:	/ /
On behalf of:	The WoodHill Group LLC.
Name:	
Designation:	Principal
Date:	/ /

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: November 6, 2017

Re: Memo of Explanation for Agenda ID # 3338  
Regular Council Meeting of November 9, 2017

## **Water and Sewer Rate Studies**

Madam Mayor,

### **Agenda language:**

*Approve and Authorize the Mayor and Clerk to enter into an agreement with WHG, the Woodhill Group, 20145 Woodhill Dr. Northville, MI 48167, to conduct rate studies for the purpose of setting both the water and sewer rates, for a cost not to exceed \$13,110.00.*

### **BACKGROUND**

We received quotes from two companies in response to our request for proposals for a sewer rate study: WHG, the Woodhill Group, out of Northville, and H.W. Umbaugh & Associates out of Okemos. Having reviewed these proposals the consensus from DPW is to recommend WHG, the Woodhill Group, and have them do rate studies for BOTH sewer and water. We're going to have to do both anyway. And WHG proposes to do both for less than the cost that Umbaugh proposes for just sewer.

**David W. Marshke**

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**From:** Tom Traciak <traciak@umbaugh.com>  
**Sent:** Thursday, October 12, 2017 3:32 PM  
**To:** David W. Marshke  
**Subject:** SAW AMFP Engagement / *RATE STUDY*  
**Attachments:** SAW financial scope.pdf

David,

It was good to talk to you earlier today. I have reviewed the profile of the community including your most recent audit. Based on this information, my fee quote is \$18,000 for an Asset Management Financial Plan ... see attached scope of services.

Let me know if you have any questions.

# UMBAUGH

---

**Tom Traciak**  
Principal

H.J. Umbaugh & Associates  
 Certified Public Accountants, LLP  
 2150 Association Drive, Suite 100  
 Okemos, MI 48864  
 517-321-0110  
 traciak@umbaugh.com  
 www.umbaugh.com

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# UMBAUGH

H. J. Umbaugh & Associates  
 Certified Public Accountants, LLP  
 2150 Association Drive  
 Suite 100  
 Okemos, MI 48864  
 Phone: 517-321-0110  
 Fax: 517-321-8866  
 www.umbaugh.com

## *Historical and Current Financials*

Historical operating expenses are reviewed using audit and budget information.

- Three years audits.
- Current and proposed budgets.

A "Test Year" is developed that reflects a baseline operating cost.

- Based on current budget with leveling for base operating cost.
- Determination of anticipated changes to operating cost.

## *Customer Base*

The customer base is reviewed, including the number of billable customers and volumetric sales.

- The accuracy of this data is verified by applying it to the current rate structure and compared to "Test Year" revenue.
- Other operating and non-operating revenues evaluated.

## *Forecasting*

Assumptions are made regarding the customer base through the forecasted period.

- Prediction of customer and volume counts (may include more than one scenario).
- Trending in system utilization, particularly for industry.

Projection of operating cost.

- Anticipated inflation by expense category.
- Determination of any additions or reductions based on changing operations.

Compilation of existing debt.

- Existing annual debt service by debt issue.
- Debt is separated by revenue support, in particular, debt that is paid from rates.
- Refinancing and/or restructuring possibilities are explored.

### *Asset Management Funding*

The Asset Management System will identify the estimated asset investment cost by year for a selected forecast period of time.

- The annual investment cost is evaluated and scenarios developed for cash funding and debt financing.
- Funding asset investment from cash balances is weighed against potential efficiency of grouping certain cost together for purposes of debt financing.
- Financing options are considered including State and Federal agency funding sources as well as open market bonds. Open market options will be effected by the size of the borrowing as well as other aspects such as credit and security.

The projected cash flow is solved to a cash and investment balance.

- Actual cash and investments are analyzed.
- A cash balance policy is developed that identifies a targeted upper limit as well as a minimum balance. These balances encompass legal commitments and good business practices.
- The policy includes flexibility for temporary reductions below the minimum balance based on a plan to attain the level within a given period.
- Separate capital improvement funds are considered. If utilized, policy is developed as to whether they are to be restricted, and if so, whether by resolution or ordinance.

Rate management may be accomplished with more than one approach as to rate structuring and rate adjustment timing.

- The elements of a rate structure, including the proportion of revenue generated from ready to serve and commodity charge are determined by allocation of fixed and variable cost, and other customer base characteristics.
- Rate adjustment over time may be incremental or one time in nature.

CITY OF BURTON  
GENESEE COUNTY, MICHIGAN

**ORDINANCE NO. 2017- 157**

AN ORDINANCE TO AMEND CHAPTER 157, the ZONING ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF BURTON TO REGULATE COMMERCIAL MEDICAL MARIJUANA TRANSACTION FACILITIES

**THE CITY OF BURTON ORDAINS:**

**SECTION I**

Section 157.006 of Chapter 157 of the Code of ordinances of the City of Burton shall be amended by the removal and addition of the following:

**§157.006 DEFINITIONS.**

**MEDICAL MARIJUANA PROVISIONING CENTER.** A medical marijuana provisioning center (“Provisioning Center”) shall mean a commercial facility that purchases marijuana from a grower or processor and sells, supplies, or provides to registered qualifying patients directly or through the patients’ registered primary caregivers. Provisioning center includes any commercial property where marijuana is sold at retail to registered qualifying patients or registered primary caregivers.

**MEDICAL MARIJUANA GROWING FACILITY.** A medical marijuana growing facility (“Grow Facility” or “Growing Facility”) shall mean an industrial facility that cultivates, dries, trims, or cures and packages marijuana for sale to a processor or provisioning center

**MEDICAL MARIJUANA PROCESSING FACILITY.** A medical marijuana processing facility (“Processing Facility”) shall mean an industrial facility that purchases marijuana from a grower and that extracts resin from the marijuana or creates a marijuana infused products for sale and transfer in packaged form to a provisioning center.

**MEDICAL MARIJUANA SAFETY COMPLIANCE FACILITY.** A medical marijuana safety compliance facility (“Safety compliance facility” or “compliance facility”) shall mean an industrial facility that received marijuana from a marijuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marijuana to the marijuana facility.

**MEDICAL MARIJUANA SECURE TRANSPORTER FACILITY.** A medical marijuana secure transporter facility (“Secure Transporter Facility” or “Transporter Facility”) shall mean an industrial facility stores marijuana for the purpose of transporting marijuana between commercial medical marijuana transaction facilities.

## SECTION II

Section 157.043 of Chapter 157 of the Code of Ordinances of the City of. Burton shall be amended by the removal and addition of the following:

### **§ 157.043 GENERAL BUSINESS DISTRICT, C-2**

(C)(7) Medical Marijuana Provisioning Center, Shall be subject to all requirements as set forth in section 157.092 of this Code for site plan review provided that the provisioning center shall not be permitted:

- (a) Within five hundred (500) feet of any other commercial medical marijuana transaction facility;
- (b) Within two hundred (200) feet of a residential district or use;
- (c) Within one thousand (1000) feet of any school, nursery, licensed day care center or other building used for the care or instruction of children under 18 years of age;
- (d) Within one thousand (1000) feet of any church, house of worship or other religious facility or institution; and
- (e) Within one thousand (1000) feet of any public or municipal park.

## SECTION III

Section 157.046 of Chapter 157 of the Code of Ordinances of the City of Burton, shall be amended by the removal and addition of the following:

### **§157.046 LIGHT INDUSTRIAL DISTRICT, M-1.**

(B) (5) Medical Marijuana Provisioning Center, Shall be subject to all requirements as set forth in section 157.092 of this Code for site plan review provided that the provisioning center shall not be permitted:

- (a) within five hundred (500) feet of any other commercial medical marijuana transaction facility; if the same applicant has one parcel of land in which they have the ability to co-locate a provisioning center, a grow facility and/or processing center, there may be an exception given to permit these uses on that one parcel of land. Each facility will provide separate applications and will be given separate consideration along with individual annual fees.
- (b) Within two hundred (200) feet of a residential district Or use;
- (c) Within one thousand (1000) feet of any school, nursery, licensed day care center or other building used for the care or instruction of children under 18 years of age;
- (d) Within one thousand (1000) feet of any church, house of worship or other religious facility or institution; and
- (e) Within one thousand (1000) feet of any public or municipal park.

(B)(6) Medical Marijuana Growing Facility Shall be subject to all requirements as set forth in section 157.092 of this Code for site plan review provided that the grow facility shall not be permitted:

- (a) Within five hundred (500) feet of any other commercial medical marijuana transaction facility; if the same applicant has one parcel of land in which they have the ability to co-locate a provisioning center, a grow facility and/or processing center, there may be an exception given to permit these uses on that one parcel of land. Each facility will provide separate applications and will be given separate consideration along with individual annual fees.
- (b) Within two hundred (200) feet of a residential district or use;
- (c) Within one thousand (1000) feet of any school, nursery, licensed day care center or other building used for the care or instruction of children under 18 years of age;
- (d) Within one thousand (1000) feet of any church, house of worship or other religious facility or institution; and
- (e) Within one thousand (1000) feet of any public or municipal park.



(B)(7) Medical Marijuana Processing Facility: Shall be subject to all requirements as set forth in section 157.092 of this Code for site plan review provided that the processing facility shall not be permitted:

(a) Within five hundred (500) feet of any other commercial medical marijuana transaction facility; if the same applicant has one parcel of land in which they have the ability to co-locate a provisioning center, a grow facility and/or processing center, there may be an exception given to permit these uses on that one parcel of land. Each facility will provide separate applications and will be given separate consideration along with individual annual fees.

(b) Within two hundred (200) feet of a residential district or use;

(c) Within one thousand (1000) feet of any school, nursery, licensed day care center or other building used for the care or instruction of children under 18 years of age;

(d) Within one thousand (1000) feet of any church, house of worship or other religious facility or institution; and

(e) within one thousand (1000) feet of any public or municipal park.

(B)(8) Medical Marijuana Safety Compliance Facility: Shall be subject to all requirements as set forth in section 157.092 of this Code for site plan review provided that the safety compliance facility shall not be permitted:

(a) Within five hundred (500) feet of any other commercial medical marijuana transaction facility;

(b) Within two hundred (200) feet of a residential district or use;

(c) Within one thousand (1000) feet of any school, nursery, licensed day care center or other building used for the care or instruction of children under 18 years of age;

(d) Within one thousand (1000) feet of any church, house of worship or other religious facility or institution; and

(e) within one thousand (1000) feet of any public or municipal park.

(B)(9) Medical Marijuana Secure Transporter Facility: Shall be subject to all requirements as set forth in section 157.092 of this Code for site plan review provided that the secure transporter facility shall not be permitted:

(a) Within five hundred (500) feet of any other commercial medical marijuana transaction facility;

(b) Within two hundred (200) feet of a residential district or use;

(c) Within one thousand (1000) feet of any school, nursery, licensed day care center or other building used for the care or instruction of children under 18 years of age;

(d) Within one thousand (1000) feet of any church, house of worship or other religious facility or institution; and

(e) within one thousand (1000) feet of any public or municipal park.

#### SECTION IV

Chapter 157 of the Code of Ordinances of the City of Burton shall be amended by the deletion and addition of Section 157.099 to provide as follows:

#### **§157.099 COMMERCIAL MEDICAL MARIJUANA TRANSACTION FACILITIES**

It is the intent of this section to regulate any commercial medical marijuana transaction facilities by the following requirements:

##### **(A) Operational Limitations.**

- (1) A commercial medical marijuana transaction facility shall only operate between 8:00 a.m. and 8:00 p.m. Monday through Saturday and 12:00 noon and 6:00 p.m. Sunday.

(2) A commercial medical marijuana transaction facility shall comply at all times with each and every provision of the State of Michigan Medical Marijuana Act of 2008 (MCL 333.26421, et seq.) and House Bill 4209, 4210 and 4827.

(3) Any permitted activities conducted by a commercial medical marijuana transaction facility must be done inside a fully enclosed structure or building that is kept secured with locks to prevent unintended or uninvited access.

(4) Persons under the age of eighteen (18) years of age are not permitted to be on the property of any commercial medical marijuana transaction facility unless they possess a valid Medical Marijuana Registry Card issued by the State of Michigan or other state.

(5) Advertising and/or marketing for a commercial medical marijuana transaction facility, viewed from the exterior, shall not appeal to or have the effect of appealing to minors, this shall include but is not limited to signage, flyers, banners, etc. as permitted in Chapter 153.10 of the City Code of Ordinances.

(6) Any owners and/or operators of any commercial medical marijuana transaction facility who violates these sections shall be liable for all costs associated with the investigation, prosecution and enforcement of that violation.

**(B) Site Plan Requirements.**

(1) Any person who wished to operate any commercial medical marijuana transaction facility shall submit an application for site plan review to the City of Burton as set forth in Section 157.092, consistent with the zoning of the property, showing required locational limitations as set forth in Section 157.043(C)(7), Section 157.046 (B)(5), (B)(6), (B)(7), (B)(9), and (B)(10) as they apply, shall pay a nonrefundable fee as shall be established, and from time to time be amended by resolution of the Burton City Council, and which shall include the following:

(a) Security system details which shall include, at the minimum, audible and silent alarms and video surveillance cameras.

(b) Details regarding the building electrical system, power demands of specialized lighting and other necessary equipment, and method proposed to prevent excessive heat build-up and risk of fire within the building.

(c) Ventilation equipment details, including fresh air intake and filtration of exhaust air to prevent offensive odors from leaving the site.

(d) Proposed methods for controlling insects within the building and preventing insects from becoming a nuisance or health hazard, off the site.

(e) A description of the operation of the commercial medical marijuana transaction facility in sufficient detail to permit the City to determine if the operation, as described would be lawful and fully compliant with. The State of Michigan Medical Marijuana Act of 2008 (MCL 333.26421, et seq.) and House Bill 4209, 4210 and 4827.

(2) Once the application is approved and within 30 days, the applicant must then submit any further documentation necessary to receive a certificate of occupancy which shall include but is not limited to building permits, inspections, and audits as deemed necessary by the Department of Public Works. At this time the applicant must also pay an annual, nonrefundable license fee as shall be established, and from time to time be amended by resolution of the Burton City Council.

(3) Annual renewal of the application is required for any commercial medical marijuana transaction facility and must comply with 157.099 (E).

(4) All applicants must provide a copy of the State of Michigan approved operating license before certificate of occupancy can be issued.

(5) Any change of ownership of the property and/or facility or change of use will be considered a new application for all purposes of this ordinance, with the exception of 157.099 (F). In the case in which the existing facility has not vacated the new application will be secured from any new locational limitation.

**(C) Periodic Inspections.** All approved commercial medical marijuana transaction facilities shall submit and allow authorized City zoning and building inspection and/or law enforcement personnel to make unannounced, periodic inspections for purposes of verifying compliance with all requirements of this Ordinance and Section, and any reasonable conditions placed upon any special land use approval.

**(D) Existing Facilities.** Commercial medical marijuana transaction facilities (also known as “medical marijuana dispensaries” and “medical marijuana grow facilities”) that have been approved to operate prior to the enactment of this ordinance shall remain approved provided that the facility comply with the following:

(1) Within 90 days of the enactment of this Ordinance, the applicant shall submit an application for site plan review to the City of Burton as set forth in Section 157.099 (B)(1) – (B)(3) and the applicant must pay an annual, nonrefundable license fee as shall be established, and from time to time be amended by resolution of the Burton City Council

(2) Within 90 days of the acceptance of State operating licenses in accordance with MCL 333.27101, the applicant must apply to the State for and operating license as appropriate for the use.

(a) Medical Marijuana Dispensary – must apply for a Medical Marijuana Provisioning Center and;

(b) Medical Marijuana Growing Facility – must apply for a Medical Marijuana Growing Facility

(3) Once the State of Michigan operating licensed is secured, a copy must be submitted to the Department of Public Works and a new certificate of occupancy may be issued.

(4) Any change of ownership of the property and/or facility or change of use will be considered a new application.

**(E) Annual Renewal.** A site plan approval shall be issued for a 1-year period and is renewable annually.

(1) Except as set forth in this Ordinance, the Department of Public Works shall renew a license if all of the following requirements are met:

(a) The applicant submits a renewal application provided by the City of Burton and pay the an annual, nonrefundable license fee as shall be established, and from time to time be amended by resolution of the Burton City Council; and

(b) The application is received by the City on or before the expiration date of the current approval.

(2) It is the sole responsibility of the applicant to apply for renewal prior to the expiration. Upon or after the date of expiration the City of Burton shall notify the applicant at the last known address on file advising them they have 30 days to apply for renewal and pay any applicable late fees and the annual non-refundable fee. Failure to renew 30 days from date noticed mailed will revoke the facilities certificate of occupancy and require any future application to be considered new.

(3) Renewal shall be considered 1-year from the date in which the annual fee is paid and the site plan is approved.

(4) In its decision on an application for renewal, the City of Burton shall consider any input from the building official, code enforcement officer, fire department and/or police department.

**(F) Securing locational limitations.** Applications are considered on a first come basis for purpose of required locational limitations as set forth in Section 157.043(C)(7), Section 157.046 (B)(5).(B)(6), (B) (7), and (B) (8). Consideration is only taken when the complete application is submitted to the City of Burton and any required fees are paid in full. Consideration may be taken when there is a pending application to the Zoning Board of Appeals or Planning Commission, as appropriate. Application for a State operating license does not secure any position for locational limitations.

**SECTION V**

All other provisions of Chapter 157 shall be and are hereby ratified.

**SECTION VI**

This Ordinance shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective upon publication.

**SECTION VII**

A copy of this Ordinance may be inspected at the City Clerk's office at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

**CITY OF BURTON**

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**BY: PAULA ZELENKO, MAYOR**

\_\_\_\_\_  
**BY: TERESA KARSNEY, CLERK**

Ordinance introduced on:

Enacted:

Effective date:

Upon Publication-

Attachment: Proposed Ordinance2 (3348 : Medical Marijuana Ordinance)